

TOWNSHIP OF  
—MIDDLETOWN—  
BUCKS COUNTY

## Chief of Fire and Emergency Services Position





# THE COMMUNITY

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## POPULATION

With a population of 46,040, Middletown Township is the third-most populated municipality in Bucks County and one of the largest municipalities in suburban Philadelphia.



## AREAS SERVED

Home to the Oxford Valley Mall, St. Mary Medical Center and Sesame Place amusement park, Middletown Township's fire-service area covers 21+ square miles and is positioned at a critical crossroad of two major transportation routes – US-1 and Interstate 295.



## CALLS PER YEAR

Career and volunteer fire services receive approximately 3,500 calls per year and emergency medical services are called more than 5,000 times per year.



## VOLUNTEER FIRE COMPANIES

Middletown Township is served by four local volunteer fire companies: Parkland Fire Company, Penndel Fire Company, William Penn Fire Company, and Langhorne-Middletown Fire Company.



# THE CHIEF POSITION

Township of Middletown, Bucks County, PA is seeking highly qualified candidates for the position of Chief of Fire & Emergency Services. The ideal candidate will be a proven leader with superior interpersonal communication skills and an extensive background in fire services. Also critical to this position is the ability to collaborate and build relationships with all internal and external stakeholders, especially residents, the businesses community and volunteer fire companies.

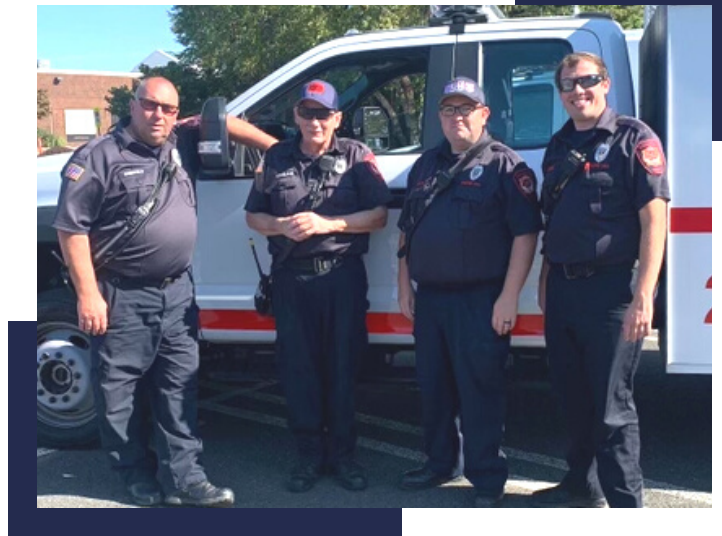
The Chief of Fire and Emergency Services will be responsible for the organization and oversight of career and volunteer fire services with week-day daytime fire suppression being provided by paid staff, while evenings and weekends are covered by four fire volunteer fire companies.

Reporting to the Township Manager, the Chief of Fire & Emergency Services is also responsible for managing the delivery of fire inspection and prevention services. In addition, this newly created position will lead the effort to continue the transition of fire services in Middletown Township into a true combination fire department.



## EXPERIENCE

- A minimum of ten (10) years of experience in a combination fire department and/or experience in both career and volunteer fire departments.
- Five (5) years of service shall have been in a supervisory capacity as a senior officer, battalion chief, or higher level, preferably as a Chief.



## KNOWLEDGE

- Thorough knowledge of firefighting and prevention principles and techniques.
- Thorough knowledge of the Incident Command System, Fire Suppression Strategy, & Tactics, Fire Investigations, Standard Operating Guidelines, and Fire Inspection/Prevention.
- Thorough knowledge of the principles, practices and methods used in the inspection of family dwellings, buildings, and other structures for possible fire hazards.
- Thorough knowledge of International Fire Code, International Building Code as it relates to fire systems and/or assemblies and associated NFPA Standards.
- Thorough knowledge of management and budgeting principles.
- Ability to acquire thorough knowledge of municipal statutes, ordinances and regulations related to Fire and Life Safety Codes.



## EDUCATION

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- Bachelor's degree in Fire Science, Public Administration, or a related field is required.
- Master's degree in a relevant field, Fire Officer IV with Pro-Board Certification or Executive Fire Officer (EFO) graduate, as well as Emergency Manager (CEM) with the International Association of Emergency Manager (IAEM) are all preferred.

## CERTIFICATIONS

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- Required Certifications
  - Fire Instructor II with qualified agency.
  - National Incident Management System (NIMS) 100, 200, 300, 400, 700, and 800.
  - Hazardous Materials Operation Level (Pro-Board Certification).
- Preferred Certifications
  - Certified Fire Investigator with the International Association of Arson Investigators (IAAI-CFI), or its equivalent.
  - Certified Health and Safety Officer with a qualified agency.
  - Fire Inspector II (CFI-II) with the International Code Council (ICC) or NFPA.
  - Certified Fire Protection Specialist (CFPS) or equivalent.
  - Certified emergency medical technician (EMT) or equivalent.

## POSITION DETAILS

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Township employees receive a generous benefit and retirement package. Salary will be competitive dependent on qualifications. Incumbent will be required to live within twenty-five (25) miles from the borders of Middletown Township.

## MORE INFORMATION

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Middletown Township conducted a [Fire Services Study](#) in 2021 and is working on implementing a [Fire Strategic Plan](#). Both documents can be found on our website: <https://www.middletownbucks.org>.

## APPLY

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Candidates must apply by December 5th, 2022, with application questionnaire, resume, cover letter and contact information for five work-related references to [www.GovHRjobs.com](http://www.GovHRjobs.com) to the attention of John Storm, Vice President, GovHR USA, 630 Dundee Road, #225, Northbrook, IL 60062. Tel: (847)309-9403. Middletown Township, PA is an Equal Opportunity Employer.

