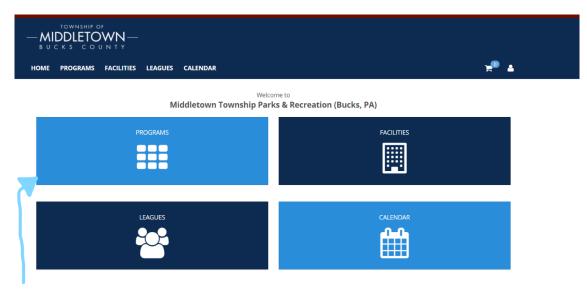


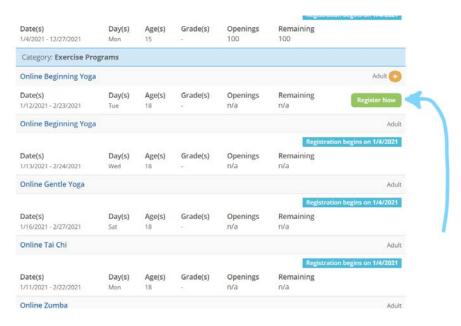
How to Register for a Recreation Program

Welcome to our new registration software: See below for instructions for how to register for recreation programs. If you haven't created your new account yet <u>click here</u> for instructions on how to do so before you register. If you had an account on our previous registration system, <u>click here</u> for instructions on how to activate your new account.

- Step 1- Go to https://middletownbucks.recdesk.com. Log into your account once it is set up.
- Step 2- Click on the Programs button to browse for programs you would like to register for.



Step 3- When you find the class you would like to register for, click the "Register Now" button.



Step 4- Confirm the correct program is listed and chose the member of your household who is registering for the program from the drop down. Choose the Fee Type listed in the drop down. Click Save.

Programs

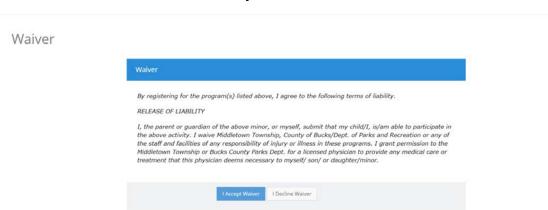
Program *	Online Beginning Yoga - (Start Date: 1/12/20	21)	~
Member *	- Select Member -	٧	
	• Please Note: This is the actual Progra registering a child. If the Member to regi your Profile and click Add Household Me		
Fee Type *	Individual (Resident) - \$35,00	v	
Note			

Step 5- Review to make sure you have the correct household member registered for the correct program. At this point, you can click "Add a New Registration" if you are signing up for multiple classes at once and it will take you back to browse classes. Once you have chosen all of the classes you would like to register for, click "Go To Checkout"

Shopping Cart

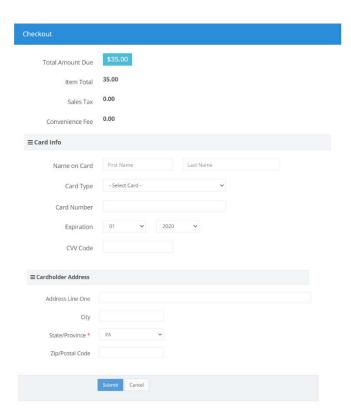
\$35.00	Edit Remove	Online Beginning Yoga
		Registration & Patrick Graham
	n >	Register another HOUSEHOLD MEMBER for this progr
\$35.00	Total:	
	Total:	

Step 6- Read the waiver and click "I Accept Waiver".

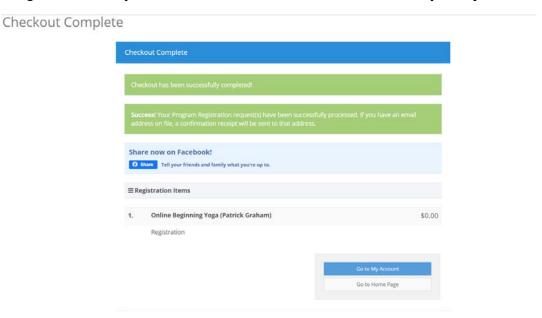


Step 7- Fill out your credit card information. Once you are done filling out the required fields click "Submit" to complete your registration.

Checkout



Step 8- Registration complete: You will receive an email with a receipt for your records.



If you have any questions regarding program registration, please contact Middletown Parks & Recreation at 215-750-3890.