



MIDDLETOWN TOWNSHIP

Dear New Neighbor,

On behalf of the Board of Supervisors and the Township Administration, I would like to welcome you to Middletown Township! The diverse residents, strong business environment, twenty parks, and attractions that include a mall and an amusement park make this community special. Enclosed you will find valuable information to help you make your new community feel like home, including a map, trash and recycling policies, school information, Township and emergency services contact information, events and programs in Middletown Township, and other information that will assist your transition into a new home. Please do not hesitate to call the Township at 215-750-3800 if you have any further questions, and be sure to visit our website at www.middletownbucks.org. Once again, welcome to the community, and thank you for making Middletown Township your new home.

Sincerely,

Stephanie Teoli Kuhls
Township Manager
Middletown Township



MIDDLETOWN TOWNSHIP

Middletown Township Board of Supervisors

The Middletown Township Board of Supervisors is the five-member governing body of the Township. Members are elected for six-year terms. The Board is responsible for legislative functions including adopting a budget, enacting ordinances and resolutions, awarding contracts, levying taxes, and appointing members to the Township's advisory boards and commissions. Below are the current members:

Mike Ksiazek – Chairperson

Amy Strouse – Vice Chairperson

Tom Tosti – Secretary

Anna Payne

Dawn Quirple

The Board of Supervisors meets on the first and third Monday of Each month except for June, July, and August when only meet once. Residents who cannot attend a meeting may view them live on MTTV – Middletown's television station – on Channel 22 for Comcast and Channel 30 for Verizon. Meeting agendas and minutes are posted on the Township website.



T O W N S H I P O F M I D D L E T O W N

New Resident Checklist

- ☐ Notify Post Office of your address change
 - Langhorne Post Office – 215-741-3796
 - Levittown Post Office – 215-949-4615
- ☐ Notify friends and family of your move
- ☐ Notify any insurance companies, banks, loans, employers, credit card companies, subscriptions, Associations, etc. of your address change
- ☐ Contact Utilities
 - ☐ Electric – 1-800-494-4000 (PECO)
 - ☐ Water
 - Bucks County Water and Sewer Authority – 215-343-2538
 - Lower Bucks Joint Municipal Authority – 215-945-7400
 - Newtown Artesian Water Company – 215-968-6781
 - ☐ Cable/Internet
 - Comcast – 1-800-XFINITY
 - Verizon – 1-800-922-0204
- ☐ Cancel or transfer services such as cleaning or landscaping
- ☐ Change your driver's license and car registration (nearest PennDOT – 4201 Neshaminy Blvd., Bensalem, PA 19020)
- ☐ Change voter registration, either while changing your license or through the Bucks County Board of Elections – 215-348-6163,
www.buckscounty.org/government/communityservices/BoardofElections
- ☐ School Registration, Neshaminy School District – 215-809-6000



MIDDLETOWN TOWNSHIP

Important Phone Numbers

Middletown Township.....	215-750-3800
Parks & Recreation.....	215-750-3890
Police Department.....	215-750-3845
Emergency.....	911
Public Works.....	215-943-2900
Police Non-Emergency Number.....	215-949-1000
Graffiti Removal.....	267-500-9999
Bucks County Water & Sewer.....	800-222-2068
Newtown Artesian Water Company.....	215-968-6781
Lower Bucks Joint Municipal Authority.....	215-945-7400
Tax Collector.....	215-945-1777
Neshaminy School District.....	215-809-6000
Pennsylvania Department of Transportation.....	215-345-6060
Bucks County Information.....	215-946-8900
Waste Management.....	800-255-8479



T O W N S H I P O F M I D D L E T O W N

Medical and Emergency Services Information

Four volunteer fire companies serve Middletown Township and the surrounding community. If you are interested in volunteering or wish to reach out to them, please use the contact information below.

- Parkland Fire Company – 831 Avenue D, Parkland, PA 19047, 215-757-4227, parklandfireco@gmail.com
- Penndel Fire Company – 220 Centre St., Penndel, PA 19047, 215-757-2707
- Langhorne-Middletown Fire Company – 114 East Maple Ave., Langhorne, PA 19047, 215-757-5526, lmfcmembership@comcast.net
- William Penn Fire Company – 123 Main St., Hulmeville, PA 19047, 215-752-7740

The Penndel-Middletown Emergency Squad provides emergency care for Middletown Township and the surrounding communities. Their responders include both volunteers and paid staff.

- Penndel-Middletown Emergency Squad – 616 E. Lincoln Highway, Langhorne, PA 19047, 215-757-2663
- St. Mary's Medical Center – 1201 Langhorne-Newtown Rd., Langhorne, PA 19047, 215-710-2000



T O W N S H I P O F M I D D L E T O W N

The Township is closed on the following holidays:

- New Year's Day
- Martin Luther King Day
- Presidents' Day
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- General Election Day
- Veterans' Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day

Boards and Commissions

- Planning Commission: First Wednesday of every month at 7:00 p.m.
- Zoning Hearing Board: Second and Fourth Wednesday of every month at 7:00 p.m.
- Citizens' Traffic Commission: Second Wednesday of January, April, July, and October at 7:00 p.m.
- Environmental Advisory Council: Fourth Tuesday of every month at 6:30 p.m.
- Financial Advisory Board: Second Tuesday of April, July, and October at 7 p.m.
- Parks and Recreation Board: Second Monday of every month at 6:00 p.m.

For more information or if you are interested in volunteering on one of our boards and committees, please visit http://middletowntwpbucks.org/government/boards_and_commissions/index.php.



T O W N S H I P O F M I D D L E T O W N

Middletown Township Tax Information

Ray Chapman, Tax Collector
2222 Trenton Road
Levittown, PA 19056
215-945-1777
ChapmanTax@msn.com
www.MiddletownTaxOffice.com

- Real Estate Tax – property value is taxed at 17.570 mills due June 30. Additionally the County levies a tax of 23.2 mills and the School District collects 152 mills.
- Per Capita Tax – per resident, \$5 for the Township at \$10 for the School District

Berkheimer Tax Administrator
610-363-7214 or 800-360-7214
BTP@hab-inc.com

- Local Service Tax – on each person employed, \$47 for the Township and \$5 for the School District
- Mercantile Tax – levied on gross receipts and shared by the Township and School District
 - 1.5 mills on retail sales – 0.75 for the Township and 0.75 for the School District
 - 1 mill on wholesale sales – 0.5 for the Township and 0.5 for the School District
 - 1.5 mills on service/rental sales – 1.5 for the School District
 - \$4 per retail or wholesale license - \$2 for the Township and \$2 for the School District
 - \$5 per service/rental license - \$5 for the School District
- Parking Tax – 10% of gross receipts from commercial parking lots
- Amusement Tax – 10% levied on businesses offering entertainment in the Township, split evenly between the Township and the School District

Keystone Collections Group
724-978-0300
www.keystonecollects.com

- Earned Income Tax – 0.5% on income for those living in or working in Middletown Township

*1 mill – \$1 per \$1000 assessed property value

For additional information, visit www.middletownbucks.org/community/tax_information/index.php

Trash Collection

Residential trash is collected on Mondays and Thursdays above (north of) Route 1 (Superhighway) and Tuesdays and Fridays below (south of) Route 1 (Superhighway) except for New Years Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas. Collection may occur as early as 6:00 a.m. so please place trash at the curb after 6:00 p.m. the night preceding collection. Remove empty containers by 10:00 a.m. the day following collection. Trash must be placed in a suitable container, which has handles and a removable, tight-fitting lid and is watertight and animal proof. Containers shall be no smaller than twenty (20) gallons and no larger than thirty-five (35) gallons in capacity and weigh less than fifty (50) pounds when full. Carpets must be bundled in less than four (4) foot lengths. A maximum of ten (10) containers, bags, or bundles of trash will be collected each collection day.

Any questions regarding issues with trash, recycling or yard waste collection are to be directed to Waste Management at 1-800-255-8479. This is a direct access phone number for Middletown residents. Use the key phrase "Middletown Township - Bucks County" when speaking with the customer service representative or when leaving a message on the after-hours message system. A Waste Management representative will be available Monday through Friday, 7:30 AM to 5:00 PM. The after-hours message system will be monitored so that issues reported after hours are corrected in a timely fashion and as soon as possible. Remember to leave your address and a contact number if you wish to receive a return call.

Refrigerators, freezers, dehumidifiers, air conditioners, and any other appliances containing Freon are collected by appointment only. Doors, drawers and shelving must be removed and put out with regular trash on the 2nd collection day of the week. To schedule a pickup, call Waste Management at 1-800-255-8479. All other bulk items, such as furniture and appliances, are collected on the 2nd collection day of each week along with regular trash. Bulk items are limited to one (1) item per week.

Latex (water-based) paint may be placed in the trash for regular collection. Please allow the unused paint to harden or use kitty litter to absorb the paint to prevent it from spilling onto the street during collection. Paint cans must be placed at the curb with the lids off.

The hauler is not responsible for the removal of building materials in excess of one (1) container per week, automobiles, automobile parts, tree stumps, demolition materials, concrete, dirt, tires, and household hazardous waste. Each homeowner is responsible for the proper disposal of these items.

Holidays

When any of the holidays noted above fall on a collection day, trash will be collected on the next regular collection day. When a holiday falls on a recycling day, recyclables will be collected the following day.

Recycling Collection

We all know that recycling plastic, paper, glass and metal helps protect the environment and enables us to conserve precious natural resources. Residential recycling is mandatory in Middletown Township, but beginning May 1, 2011 sorting your recyclables before you place them at the curb is no longer necessary. With the new Single Stream Recycling Program you will be able to place ALL of your recyclables neatly into one container.

Recyclables will continue to be collected on your normal recycling collection day, every week. You may place ALL recyclables in the same recycling container. Materials should continue to be prepared in the same manner as now with containers rinsed out. Items should be flattened whenever possible to maximize space. Do not include food waste, films, plastic bags and wrap or foam cups and containers along with recyclables.

Place your recyclables at the curb on your regular recycling collection day, separate from your regular trash. Containers can be up to 35-gallons in size, have a separate, tight-fitting lid, have handles and not weigh more than 50 pounds when full. Toter-type containers with attached lids are not permitted. The Township has labels available (at the Municipal Center) at no charge that can be applied to containers to identify them as recyclables.

Acceptable Single-Stream Recyclables include:

Magazines, Office Paper, Brown Paper Bags, Newspapers, Paperboard, Cereal Box Cardboard, Dairy and Juice Containers, Corrugated Cardboard (no larger than 4' x 4' squares), Junk Mail, Phone Books, Glass Bottles and Jars, Plastic Bottles and Containers (Recycle Types 1 through 7), Aluminum, Tin and Steel Cans.

Collection may occur as early as 6:00 a.m., so please place recyclables at the curb after 6:00 p.m. the night preceding collection. Remove empty containers by 10:00 a.m. the day following collection.

Recyclable materials are collected on Mondays for those residents above (north of) Route 1 (Superhighway) and Tuesdays for those residents below (south of) Route 1 (Superhighway).

Middletown is proud to partner with Waste Management to increase recycling and help preserve the environment.

Electronics Recycling

On January 24, 2013, a disposal ban on computers and electronics went into effect in Pennsylvania. This includes desktop computers, laptop computers, computer monitors, computer peripherals such as printers, external drives, fax machines, etc. and televisions. Computers and any of their components cannot be put into the trash or put out with recyclables for curbside pickup. These devices and their components must be properly recycled and may not be taken to landfills or other solid waste disposal facilities.

Residents may not dispose of their computers and electronics with municipal waste collection. Computers and electronics must be taken to an electronics collection location for proper recycling. Click the link below for a list of local electronic recyclers. Electronics can also be taken to a Pennsylvania DEP permitted electronics recycling facility.

Businesses may not dispose of their computers and electronics with municipal waste collection. For businesses, computers and electronics must be taken to an electronics recycling facility. The recycling facility does not need to be certified, but if the facility is located in Pennsylvania, it must have a Pennsylvania Department of Environmental Protection general permit number WMGR081.

A list of local electronic recycling locations is available on the Township website.

Yard Waste Collection

Yard waste is collected every Wednesday throughout the Township from April through January. Yard waste includes clippings, leaves, prunings, branches, house plants, fruits, vegetables, and other refuse that is generated by yard and garden maintenance. There is no limit to the amount of yard waste collected each Wednesday.

During the months of February and March, residents may place 5 bags, bundles or containers of yard waste out for collection with the regular trash, to be included in the 10-container limit.

Christmas trees are picked up on Wednesdays throughout the month of January. Make sure all of the decorations and lights are removed. Do not place trees in plastic bags.

Residents are to place their yard waste in either 30-gallon biodegradable paper bags or in a regular twenty (20) to thirty-five (35) gallon trash container with handles and a removable lid. Containers/bags shall weigh no more than fifty (50) pounds when full. Residents may not use cardboard boxes, plastic bags or biodegradable plastic bags, as these will not be accepted at the composting facility. Tree branches (no thicker than six (6) inches in diameter) are to be bundled into four (4) foot lengths and placed next to the yard waste at the curb. Do not rake leaves into the street.

Regional Household Hazardous Waste Collection Program

Many household products contain chemicals that when discarded contribute to the contamination of our environment by polluting our soil, air and water. A Household Hazardous Waste Collection Program provides the opportunity to reduce the amount of hazardous household chemical waste that is flushed down toilet and kitchen drains, "disposed" of in the backyard, dumped into storm drains or simply

disposed of in the municipal waste stream. These typical means of disposal are both hazardous to public health and unnecessary. Yet, it continues because individuals are frequently unaware that many useful products contain hazardous chemicals. It is the consumer's responsibility to use and dispose of household products safely. Certain household waste should be brought to community household hazardous waste collections events for proper disposal.

Household hazardous waste will be collected on various dates and locations throughout Bucks County. Dates and additional information can be found on the Bucks County website.

Apartment, Commercial and Institutional Recycling

Per Ordinance 90-11, all residents who reside in apartments and all owners of commercial and institutional establishments are required to recycle in accordance with the following regulations.

Apartments

Apartment owners are responsible for establishing, implementing and managing a program for the collection and transportation of recyclable materials generated at their properties. Owners must inform all persons residing at the property of the program, including the dates, time, and location of collection, the items to be recycled, and the method of collection. Such information must be provided by the owner to all tenants not less than once a year and to all new tenants at the time of occupancy.

The materials to be recycled at apartments include newsprint, corrugated paper, glass bottles and jars (all colors), food and beverage cans (aluminum, steel, and bimetal), and plastic bottles and jars coded 1 or 7 inside the recycling logo located on the bottom of the container.

Commercial and Institutional Establishments

All owners of commercial and institutional establishments must also provide a system to separate recyclable materials from solid waste. The materials to be recycled by these establishments include high-grade office paper, corrugated paper, and aluminum. Additional materials, such as newsprint, glass containers (all colors), steel and bimetal cans, and plastic bottles and jars coded 1 or 7, may also be recycled.

Yard Waste

All owners of commercial and institutional establishments and apartments are required to separate yard (leaf) waste from solid waste, as yard (leaf) waste may no longer be collected with the trash and taken to a landfill.



T O W N S H I P O F M I D D L E T O W N

Snow Removal

The Public Works Department is responsible for snow removal on Township roads. Below you will find information that explains the process and whom to contact with your questions or concerns.

- Some roads are always cleared before others – main roadways must be kept open to allow for emergency vehicles to reach all regions of the Township. After they are clear, secondary roads that feed into main roadways are cleared, followed by all other residential roadways
- Vehicles must be removed from the street within one hour of snow beginning to fall until twelve hours after the snow has stopped. Violators may be fined
- The Public Works Department only clears Township-owned roads. The Boroughs of Langhorne, Langhorne Manor, Penndel, and Hulmeville clear roads within their municipalities, and private roads are the responsibility of the owner/homeowner's association

State roads are cleared by the Pennsylvania Department of Transportation (PennDOT). For issues surrounding one of these roads, please call PennDOT at 1-800-FIX-ROAD. A list of state roads is below:

- | | |
|---|---|
| ○ Bellevue Avenue | ○ Maple Avenue |
| ○ Bridgetown Road | ○ Neshaminy Street |
| ○ Brownsville Road | ○ New Falls Road |
| ○ Comly Avenue | ○ Old Lincoln Highway (Rte. 213 to Neshaminy High School) |
| ○ Doublewoods Road (Fulling Mill to Rte. 413) | ○ Oxford Valley Road |
| ○ Durham Road | ○ Richardson Avenue |
| ○ Ellis Road | ○ Route 1 (Superhighway) |
| ○ Highland Avenue (West) | ○ Route 413 |
| ○ Hulmeville Avenue | ○ Trenton Road |
| ○ Hulmeville Road | ○ Winchester Avenue |
| ○ Interstate 95 | ○ Woodbourne Road (New Falls Road to Ellis Road) |
| ○ Langhorne-Yardley Road | ○ Zimmerman Lane |
| ○ Lincoln Highway (Business Rte. 1) | |

For more information on snow removal, please call the Public Works Department at 215-943-2900 or visit their website at http://www.middletownbucks.org/government/departments/public_works/index.php.



T O W N S H I P O F M I D D L E T O W N

Recreation and Community Involvement

Local Sports Organizations

- Middletown Athletic Association www.middletownaa.com
- Langhorne Athletic Association www.langhorneaa.org
- Hulmeville Soccer Club, 215-757-7037, www.Hulmevillesoccer.com
- Lower Bucks Lacrosse www.lowerbucks lacrosse.org
- Neshaminy Wildcats Athletic Association www.neshaminywildcats.org
- Hibernian Rugby Football Club www.hiborugby.com
- Lower Bucks Basketball Group www.lowerbucksbasketball.com

Local Service Organizations

- Middletown Community Foundation, 267-716-3833, <http://www.middletowncf.org/>
- Middletown Citizen Service Corps, 215-584-5281
- Lions Club, <http://www.lions14a.org/>
- Ancient Order of Hibernians, <http://www.paaoh.org/>
- Rotary Club (Langhorne), <http://www.rotary7450.org/Langhorne/>
- Rotary Club (Levittown-Fairless Hills), <http://portal.clubrunner.ca/4421>
- Rotary Club (Shady Brook), <http://www.rotary7450.org/ShadyBrook/>
- Knights of Columbus, <http://www.kofc4215.com/>

It can be the little things that create major obstacles for seniors or the disabled living independently in their homes.



The mission of the Middletown Citizen Service Corps is to help seniors and the disabled in need to continue to live independently in their own homes and to stay connected with their neighborhoods.

Faith-based community groups,
organizations and businesses
wishing to become
MCSC members can email:
middletowncsc@gmail.com or
call Lydia at 215.584.5281



MIDDLETOWN
CITIZEN SERVICE CORPS

Seniors requesting assistance
from MCSC can call
Lydia at 215.584.5281