

Board of Supervisors Reorganization Meeting

January 5, 2026 | 7:00 p.m.

1) National Anthem & Performance by The Men of Harmony

The reorganization meeting of the Middletown Township Board of Supervisors was called to order at 7:01 p.m. All present stood for the Pledge of Allegiance. Mr. Ksiazek welcomed the Men of Harmony, a local singing group with a long history of performing in the community, including at the Township's Holiday Open House and the 2008 dedication of Veterans Memorial Park in Levittown. The Men of Harmony performed the National Anthem followed by God Bless America.

2) Roll Call

Due to the absence of a Secretary, Mr. Ksiazek conducted the roll call. Supervisor Hannah was present, and Supervisor Kaine was present. Also in attendance were Township Manager Eden Ratliff, Assistant Township Manager Nick Valla, Township Solicitor Jim Esposito, Township Engineer Isaac Kessler and various department heads.

3) Administration of the Oath of Office - The Honorable Judge Dan Baranoski

Mr. Ksiazek announced the administration of the oath of office to newly elected officials. The oath was administered by Judge Dan Baronowski.

(a) Auditor David Tilli

The Oath of Office was administered to Auditor, David Tilli.

(b) Tax Collector Ray Chapman

The Oath of Office was administered to Tax Collector, Ray Chapman.

(c) Supervisor Ryan Leighton

The Oath of Office was administered to Supervisor, Ryan Leighton.

(d) Supervisor Christian Gallardo

The Oath of Office was administered to Supervisor, Christian Gallardo.

4) Organization of the Board of Supervisors

Mr. Ksiazek announced the next order of business as the reorganization of the Board of Supervisors.

(a) Election of Chairperson

Action: Mr. Ksiazek made a motion, seconded by Ms. Kane, to appoint Bernadette Hannah as the Chairperson of the Board of Supervisors. The Board unanimously approved the motion

(b) Election of Vice-Chairperson

Action: Ms. Hannah made a motion, seconded by Mr. Ksiazek, to appoint Ryan Leighton as Vice-Chairperson of the Board of Supervisors. The Board unanimously approved the motion

(c) Election of Secretary

Action: Ms. Hannah made a motion, seconded by Mr. Ksiazek, to appoint Christian Gallardo as Secretary of the Board of Supervisors. The Board unanimously approved the motion

5) Consideration of appointing a Chairperson to the Vacancy Board for 2026.

Action: Ms. Hannah made a motion, seconded by Mr. Leighton, to appoint Helene Ratner as Chairperson to the Vacancy Board for 2026. The Board unanimously approved the motion

6) Consideration of appointing Eckert Seamens as Police Labor Attorney.

Action: Ms. Hannah made a motion, seconded by Mr. Ksiazek, to appoint Eckert Seamens as Police Labor Attorney. The Board unanimously approved the motion.

7) Consideration of appointing Curtin & Heefner as Township Solicitor.

Action: Ms. Hannah made a motion, seconded by Mr. Ksiazek, to appoint Curtin & Heefner as Township Solicitor. The Board unanimously approved the motion.

8) Consideration of appointing Hill Wallack as Non-Police Labor Attorney.

Action: Ms. Hannah made a motion, seconded by Mr. Gallardo, to appoint Hill Wallack as Non-Police Labor Attorney. The Board unanimously approved the motion.

9) Consideration of appointing Kilkenny Law as Zoning Hearing Board Solicitor.

Action: Ms. Hannah made a motion, seconded by Mr. Leighton, to appoint Kilkenny Law as Zoning Hearing Board Solicitor. The Board unanimously approved the motion.

10) Consideration of appointing Remington & Vernick Engineers as Township Engineer.

Action: Ms. Hannah made a motion, seconded by Mr. Gallardo, to appoint Remington & Vernick as Township Engineer. The Board unanimously approved the motion.

11) Consideration of appointing Pennoni as Township Traffic Engineer.

Action: Ms. Hannah made a motion, seconded by Ms. Kane, to appoint Pennoni as Township Traffic Engineer. The Board unanimously approved the motion.

Mr. Ratliff expressed his appreciation to the Township's professional service firms, Remington & Vernick, Curtin & Heefner, Eckert, Seamans, and Hill Wallack, for holding their rates steady from 2025 to 2026, with no increase in billable rates.

12) Consideration of appointing the Township Manager to the positions of Assistant Treasurer, Assistant Secretary, and Chief Administrative Officer to Pensions.

Action: Ms. Hannah made a motion, seconded by Mr. Ksiazek, to appoint the Township Manager to the positions of Assistant Treasurer, Assistant Secretary, and Chief Administrative Officer to Pensions. The Board unanimously approved the motion.

13) Consideration of appointing the Finance Director as Township Treasurer.

Action: Ms. Hannah made a motion, seconded by Ms. Kane, to appoint the Finance Director as Township Treasurer. The Board unanimously approved the motion.

14) Consideration of establishing and authorizing advertisement of 2026 public meetings of the Board of Supervisors.

Action: Ms. Hannah made a motion, seconded by Ms. Kane, to establish and authorize advertisement of 2026 public meetings of the Board of Supervisors. The Board unanimously approved the motion.

15) Consideration of establishing bond limits in the amount of \$4 million for Treasurer, Assistant Treasurer and Township Manager for the faithful performance of the duties of said offices.

Action: Ms. Hannah made a motion, seconded by Mr. Gallardo, to establish bond limits in the amount of \$4 million for Treasurer, Assistant Treasurer and Township Manager for the faithful performance of the duties of said offices. The Board unanimously approved the motion.

16) Boards & Commissions appointments

- (a) Consideration of re-appointing currently serving members to various boards and commissions (Appendix A)

A motion was made to appoint the following individuals to Township boards and commissions:

Financial Advisory Committee:

- William Appleton to a four-year term effective December 5, 2026.
- Norman Bing to a four-year term effective January 5, 2026.
- Irene Boyle to a four-year term effective January 5, 2026.

Parks and Recreation Board:

- Dory Bower to a three-year term effective January 5, 2026.
- Christine Piazza Belzer to a three-year term effective January 5, 2026.

Planning Commission:

- Richard Nuttall to a four-year term effective January 5, 2026.
- Peter Tantala to a four-year term effective January 5, 2026.

Zoning Hearing Board:

- Ernie Peacock to a five-year term effective January 5, 2026.

Stormwater Advisory Committee:

- Joseph Fitch to a three-year term effective January 5, 2026.

Citizens Traffic Commission:

- Roland Meyers to a three-year term effective January 5, 2026.

Action: Mr. Ksiazek made a motion, seconded by Ms. Kane, to appoint the listed individuals to Township boards and commissions. The Board unanimously approved the motion.

(b) Consideration of appointing members to fill vacancies to various boards and commissions
(Appendix B)

Action: Ms. Hannah made a motion, seconded by Mr. Ksiazek to appoint James Romanchek to the Zoning Hearing Board for a one-year-term. The Board unanimously approved the motion.

Mr. Valla noted the three other vacancies and the Board decided they would be filled at another time. Mr. Ratliff encouraged anyone with interest to fill out an application for the Board to consider.

Ms. Hannah thanked the Board for their dedication and welcomed Christian and Ryan. She also thanked Township staff, including Mr. Ratliff, Mr. Valla, and all departments, for their support during this transition.

17) Other Business

At the request of the Board, Mr. Ratliff introduced the topic of a potential public comment policy, noting the Board may adopt parameters such as time limits, agenda placement, and guidelines for non-resident comments, with feedback to be used to prepare a draft policy for future consideration.

Mr. Esposito advised the public that the Board did hold an executive session on December 19th to discuss personnel matters.

18) Adjournment

On a Ksiazek/Kane motion the meeting adjourned at 10:03p.m.