

Board of Supervisors Regular Meeting

Tuesday, September 5, 2023 | 7:00 p.m.

Agenda

1) Call to Order, Pledge of Allegiance

Ms. Payne called the meeting to order at 7:05 p.m.

2) Roll Call

After the Pledge of Allegiance Ms. Hannah called roll. Supervisors Payne, Ksiazek, Quirple, Hannah, and Kane attended the meeting along with the Township Manager Stephanie Teoli Kuhls, Assistant Township Manager Nick Valla, Solicitor James Esposito, and Township Engineer Isaac Kessler.

Ms. Hannah announced that Chief Joseph Bartorilla, Director of Building and Zoning Jim Ennis, Director of Finance Mega Bhandary, Director of Parks & Recreation Paul Kopera, and Superintendent of Public Works Eric Gartenmayer were in attendance.

3) Announcements

a) Next Board of Supervisors Meeting scheduled for Tuesday, September 19, 2023, at 7:00 p.m.

4) Events

a) **Parklandfest Community Day** – Saturday, September 30th, 12:00 p.m. to 4:00 p.m. (Firefighters Park)

5) Public Comment. *Non-Agenda Items only.*

None.

6) Consent Agenda Items

- a) Consideration of authorizing payment of September 5, 2023, Bills List in the amount of \$1,169,562.86.
- b) Consideration of approving the August 14, 2023, Minutes of the Public Meeting of Middletown Township Board of Supervisors.
- c) Consideration of approving the August 28, 2023, Minutes of the Special Capital Planning Meeting of the Board of Supervisors.
- d) Consideration of approving Resolution #23-19R, for Sewer Planning Module, for the proposed Stone Farm Age-Qualified Community located between Route 413 (Langhorne Newtown Road), Fulling Mill Road, and Tollgate Road.
- e) Consideration of approving Resolution #23-20R, for Sewer Planning Module, for 900 Wheeler Way.

- f) Consideration of approving Financial Security Release #1 for 1021 W. Maple Avenue (Everett Minor Subdivision) in the amount of \$16,861.50.
- g) Consideration of approving Payment Release #1 (Final) for the Silver Lake Road Emergency Repair to James D. Morrissey, Inc. in the amount of \$93,209.55.
- h) Consideration of approving Payment Release #5 for the DPW Phase 1 Fueling Station Project to Scott Contractors, Inc. in the amount of \$343,882.79.

Action: Mr. Ksiazek made a motion to approve consent agenda items as A-H Seconded by Mr. Quirple. Motion carried by a vote of 5-0.

7) Consideration of authorizing the purchase of Police Department dash and body cameras.

Chief Joseph Bartorilla explained that the Middletown Township Police Department currently utilizes only in-car video, which is almost nine years old and is well beyond its usable life. He added that this purchase will allow the police department to update its in-car video system with brand new cameras and will allow the police department to implement a body worn camera (BWC) system for all sworn personnel.

Chief Bartorilla explained that the police department applied for and received two grants from the PA Commission on Crime and Delinquency (PCCD): (1) \$126,738 for the in-car camera system, and (2) \$71,660 for the BWC system.

He shared that staff assessed several different camera systems and decided on Lens Lock and Cradlepoint as the preferred system. He noted that Lens Lock is a high-quality camera system and was the lowest-priced system that was evaluated and had by far the most responsive customer service of any of the vendors. LensLock is a full cloud-based system and does not require a separate township computer server. The LensLock and Cradlepoint system are fully warrantied and guaranteed for five full years with no recurring annual fees for the equipment beyond the capital cost.

Chief Bartorilla explained that the Cradlepoint router technology will be paid for entirely up front, in the amount of \$120,335.60. He noted that cameras would be paid in equal installments of \$104,044.50 over five years until 2027, for a total of \$520,222.50. The 2023 expenditure will be \$224,380.10, with the 2023 Capital Fund budget including \$223,340 for this project.

He explained that a 20-hour per week position is proposed which will manage the evidence created by the BWCs estimated annual cost of \$25,000.

Ms. Payne requested Chief Bartorilla to explain what PCCD stands for residents who may not know. He responded that is the PCCD stands for the PA Commission on Crime and Delinquency (PCCD).

Mr. Ksiazek questioned if the Cradepoint router is a one-time upfront cost in 2023. Chief Bartorilla confirmed that is correct and that item is not grant funded.

Mr. Ksiazek thanked Chief Bartorilla for his efforts and shared the important step forward for the department.

Ms. Quirple questioned the life expectancies of the proposed dash and body cameras. Chief Bartorilla responded that approximately eight years.

Action: Ms. Quirple move to authorize the following:(1) purchase of In-Car and Body Worn Camera Systems from Lens Lock of Tampa, FL, in the amount of \$520,222.50, to be paid over five years; (2) purchase of Cradlepoint In-Car Routers from PMC Associates of Hazlet, NJ, in the amount of \$120,335.60; and (3) authorization to hire a part-time employee to manage video evidence, seconded by Ms. Hannah. Motion carried by a vote of 5-0.

8) Consideration of authorizing the purchase of a 2023 Chevy Bolt EUV.

Jim Ennis, Director of Building & Zoning shared that a new vehicle is proposed for a Building & Zoning code enforcement inspector, which would replace a 20-year-old vehicle with rising maintenance costs. Mr. Ennis added that the recommended vehicle is a 2023 Chevrolet Bolt EUV, which is a plug-in electric vehicle and would be the first electric vehicle added to the Township's fleet.

Mr. Ennis noted that \$40,000 was originally budgeted for this purchase and that the vehicle is available for \$27,700, which will be further offset by a \$7,500 grant from PA Department of Environmental Protection (DEP)'s Alternative Fuels Incentive Grant (AFIG) program.

Mr. Ksiazek thanked Mr. Ennis and Mr. Valla for the efforts to keep this cost significantly less than what was budgeted and for securing grant funding.

Action: Mr. Ksiazek made a motion to authorize the purchase of a 2023 Chevrolet Bolt EUV from Whitmoyer Auto Group of Mount Joy, PA, in an amount not to exceed \$27,700.00, seconded by Mr. Quirple. Motion carried by a vote of 5-0.

9) Consideration of enacting Ordinance #23-02 to limit commercial vehicle parking and increase fines for parking violations.

Chief Bartorilla reminded the Board members that at the July 17th Board of Supervisors meeting approval was given to advertise an ordinance to limit commercial vehicle parking and increase fines for parking violations.

He reviewed that currently fines for general violations are \$15 and snow and ice violations are \$25. Chief Bartorilla explained that this ordinance would increase those fines to \$25 and \$50.

Action: Mr. Ksaziek made a motion enact Ordinance #23-02 prohibiting parking of any vehicle used for a commercial purpose on streets outside a manufacturing zoning district between the hours of 6:00 p.m. and 6:00 a.m., with a fine of \$50 for violations; increase the fine for general parking violations from \$15 to \$25; and increase the fine for snow and ice emergency parking violations from \$25 to \$50, seconded by Ms. Quirple. Motion carried by a vote of 5-0.

10) Consideration of awarding the 2023-2024 Bucks County Consortium Salt Bid.

Eric Gartenmayer, Public Works Superintendent explained that the Township has been a participating member of the Bucks County Consortium for numerous years. He added the 2023 - 2024 Consortium Salt Bid was recently opened with Morton Salt, Inc. of Chicago, IL as the lowest bidder at the rate of \$66.00 per ton delivered.

Mr. Gartenmayer reviewed the reviewed the bid results with the Board members, with the only change to the bid results is the home heating fuel, which is Wilson of Wallingford, which is a new vendor. He noted that the total amounts listed in the bid result are estimated by the gallons used each year.

Action: Ms. Hannah made a motion to award the 2023-2024 Consortium Bid for Rock Salt to Morton Salt Inc., Chicago, IL at the rate of \$66.00 per ton.

Ms. Hannah amended the motion to award the 2023-2024 Consortium Bid for Rock Salt to Silvi Concrete Products at the rate of \$66.00 per ton, seconded by Mr. Ksiazek. Motion carried by a vote of 5-0.

11) Discussion of Bucks County Regional Development Authority (RDA) Grants.

Stephanie Teoli Kuhls, Township Manager introduced the agenda item explaining that there was no action required by the board at this evening's meeting but that, ideally, the board would give Ms. Teoli Kuhls an idea of its priorities for the program at its next meeting.

She then reviewed the list of proposed grant applications for the 2024 RDA Grant Program:

Police Vehicles	\$ 325,000
Three (3) marked police vehicles	
One (1) unmarked police vehicle	
Police License Plate Readers (LPR's)	\$ 16,000
One year of LPR maintenance contract	
Public Works Vehicles	\$ 495,000
One (1) ten-ton dump truck	
One (1) small dump truck	
One (1) F350 pickup truck	
Fire and Emergency Services Vehicle	\$ 75,000
One (1) fire command vehicle	
Parkland Fire Company	\$ 31,200
Four (4) thermal imaging cameras	

Ms. Payne asked Ms. Teoli Kuhls to explain for residents who do not know what the RDA is and where the funding comes from.

Ms. Teoli Kuhls explained that the Bucks County Regional Development Authority (RDA) is funding that is generated from the Parx Casino and through legislation a certain amount of revenue is provided to adjacent municipalities that are impacted by casino.

12) Other Business.

Mr. Kessler and Mr. Esposito note that there are plans and agreements that will need to be signed after tonight's meeting.

13) Adjournment.

Mr. Ksiazek moved to adjourn the public meeting of the Middletown Township Board of Supervisors public meeting at 7:26 p.m., seconded by Ms. Quirple. Motion carried by a vote of 5-0