

Board of Supervisors Regular Meeting

Monday, May 15, 2023 | 7:00 p.m.

1) Call to Order, Pledge of Allegiance

Ms. Payne called the meeting to order at 7:10 p.m.

2) Roll Call

After the Pledge of Allegiance Ms. Hannah called roll. Supervisors Payne, Ksiazek, Quirple, Hannah, and Kane attended the meeting along with the Township Manager Stephanie Teoli Kuhls, Assistant Township Manager Nick Valla, Solicitor James Esposito, and Township Engineer Tyler Williams.

Ms. Hannah announced that Chief Joseph Bartorilla, Director of Building and Zoning Jim Ennis, Director of Finance Mega Bhandary, Director of Parks & Recreation Paul Kopera, Chief of Fire and Emergency Services, Mark Antozzeski, and Superintendent of Public Works Eric Gartenmayer were in attendance.

3) Announcements

a) Next Board of Supervisors Meeting scheduled for Monday, June 12, 2023, at 7:00 p.m.

4) Special Items

a) Recognition of Rebekah Nowak, Girl Scouts Gold Award, Troop 2974

Ms. Payne shared that the Girl Scout Gold Award is the highest achievement in Girl Scouting and that recipients of the Gold Award Girl Scouts have shown remarkable dedication to improving their communities and the world, gaining tangible, real-world skills and prove they are the leaders that campuses and communities need.

Ms. Payne announced that Rebekah Nowak, Troop 2974, is the recipient of the 2022 Gold Award Girl Scouts and will be honored at an annual Girl Scout Gold Award Ceremony on May 21, 2023. She shared that Ms. Nowak's gold award aimed to addressing the quality of food provided at her local food pantry by providing fresh food to the pantry and the families reliant on the pantry will now have access to more healthy alternatives.

- b) Recognition of 6 Police Department employees for organizing a benefit for the family of fallen Pennsylvania State Trooper Martin Mack.

Chief Joseph Bartorilla recognized Middletown Township Police Officers Paul Runner, Joseph Cullura, Derek Leonhauser, Mark Leonhauser, Melissa Robinson, and Animal Control Officer Cheyenne Keen for their outstanding effort and leadership in organizing the benefit banquet for the family of fallen Pennsylvania State Trooper Martin Mack on Saturday, April 29, 2023.

- c) Recognition of Heather Rivera for 9 years of service to the Youth Aid Panel.

Chief Bartorilla recognized Heather Rivera who has served for the past 9 years as the Youth Aid Panel Coordinator. Chief Bartorilla provided a brief background of the Youth Aid Panel.

Chief Bartorilla thanked Ms. Rivera for her dedication to the Youth Aid Panel and had a plaque prepared for her. Chief Bartorilla announced that Rita Bakshi will be taking over the position and has been a long-time citizen member. He thanked all members of the Youth Aid Panel members for the extraordinary work they do volunteering their time. He also thanked Officer Missy Robinson, who serves as the Police Department Liaison for the Youth Aid Panel and in addition to other tasks and responsibilities daily.

Ms. Payne congratulated Officer Robinson on being the recipient of the Woods Service Humanitarian Award. She added that our Township is a greater community for having someone like Officer Robinson and thanked her for her service to the community.

- d) Asian American, Native Hawaiian, and Pacific Islander Heritage Proclamation.

Ms. Hannah read the proclamation in the record.

5) Public Comment. *Non-Agenda Items only.*

Bob Feather, 96 Highland Park Way, concerned about ongoing issues with the Langhorne Square Shopping Center.

In response to Mr. Feather's concerns, Ms. Teoli Kuhls reviewed in detail that the Township has invested considerable resources into investigating the issues, in which no violations have been found.

Mr. Ksiazek requested that Mr. Feather's to explain his proposed suggestions of a Township Liaison to communicate with the shopping center management.

6) Consent Agenda Items

- a) Consideration of authorizing payment of May 15, 2023, Bills List in the amount of \$822,228.52.
- b) Consideration of approving the May 1, 2023, Minutes of the Public Meeting of Middletown Township Board of Supervisors.
- c) Consideration of approving Payment Certificate #1 for the Department of Public Works (DPW) Yard Improvement Phase 1 to Scott Building Corporation in the amount of \$189,222.32.
- d) Consideration of approving Financial Security Release #3 for the Oxford Valley Mall Multi-Family Redevelopment in the amount of \$367,540,15.
- e) Consideration of approving Resolution #23-12R regarding the Sterling Act.
- f) Consideration of approving Resolution #23-13R authorizing the Roadway Lighting Agreement for the Brownsville Road bridge replacement.
- g) Consideration of approving Resolution #23-14R authorizing application to Department of Community and Economic Development (DCED) Watershed Restoration and Protection Program (WRPP).

Action: Mr. Ksiazek made a motion to approve consent agenda items as A-G, seconded by Ms. Quirple.

Ms. Kane highlighted consent agenda item Resolution #23-12R regarding the Sterling Act.

Motion carried by a vote of 5-0.

- 7) Consideration of authorizing the purchase of one (1) Galion steel dump body, (1) plow, (1) spreader \$97,724.

Eric Gartenmayer, Public Works Superintendent explained that tonight's purchase is the second and final component of the Dump Truck cab and chassis which was approved at the March 20, 2023, Board of Supervisors meeting. He added that tonight's purchase is the body of the vehicle, as he was waiting to receive a lower price for the purchase.

Mr. Gartenmayer confirmed this purchase is through Costars and will be allocated from 2023 RDA grant funding.

*Action: Ms. Quirple made a motion to authorize the purchase of one (1) one Galion steel dump body, (1) plow, (1) spreader from H.A. DeHart & Son Thoroughfare, NJ for a total of \$97,724, seconded by Ms. Kane.
Motion carried a vote of 5-0.*

- 8) Consideration of awarding the 2023 ADA Ramp Program to Scott Building Corporation in the amount of \$ 465,100.00.

Isaac Kessler, Township Engineer, shared that bids were opened on May 4, 2023. He noted that a total of three (3) bids were received, with Scott Building Corporation as the lowest qualified bidder.

Mr. Kessler explained that the 2023 ADA Curb Ramp Replacement Program completes the curb ramp updates in the Quincy Hollow neighborhood. He added that the ramps in this neighborhood started with the 2022 Community Development Block Grants (CDBG) Grant and can now be completed with this year's curb ramp program.

The Township's 2023 Budget has \$400,000 allotted for the ADA Curb Ramp Program. The Township Road program and other paving projects came in under budget by \$94,233 and are offsetting the \$65,100 in excess of the budget. When possible, curb ramps are constructed one to two years ahead of road repaving.

Action: Mr. Ksiazek made a motion to award the Base Bid, Alternate Bid No. 1, and Alternate Bid No. 2 for the 2023 ADA Curb Ramp Replacement Program to the total amount of \$465,100.00, to Scott Building Corporation, seconded by Ms. Quirple. Motion carried by a vote of 5-0.

- 9) Consideration of authorizing advertisement to solicit bids for the 2023 Community Development Block Grant (CDBG) ADA Curb Ramp Project.

Mr. Kessler noted that the Levittown area has many aging curb ramps. He added that the budgeted ADA Curb Ramp Program will be replacing curb ramps in the Quincy Hollow neighborhood and a portion of the Cobalt Ridge neighborhood will be replaced and updated to current standards. He added that the successful CDBG Grant for replacing and updating more of our Levittown curb ramps has yielded \$220,000 for the Township to continue this work beyond our budgeted annual ADA Curb Ramp Program.

Mr. Kessler explained that bid documents for the 2023 CDBG ADA Curb Ramp Replacement Project are being finalized and at this time we would like to request authorization to advertise for a public bid. He reviewed a map of the intersection locations for this project.

Ms. Payne questioned how many ramps would be covered within this project? Mr. Kessler noted approximately 41 in the Cobalt Ridge neighborhood.

Action: Mr. Ksiazek made a motion to authorize the advertisement to solicit bids for the 2023 CDBG ADA Curb Ramp Replacement Project, seconded by Ms. Quirple. Motion carried by a vote of 5-0.

10) Consideration to purchase firefighting turnout gear and breathing apparatus.

Chief Mark Antozzeski, Chief of Fire and Emergency Services explained that the Middletown Township Fire and Emergency Services was awarded a 2021 FEMA Assistance to Firefighter Grant (AFG) which provides for new firefighter personal protective equipment (PPE) turnout gear and self-contained breathing apparatus (SCBA), as well as receiving a grant from the Pennsylvania Fire Commissioner's Office for PPE. Chief Antozzeski explained that Township career firefighters have been using old turnout gear or gear from their volunteer fire companies.

Chief Antozzeski noted that the two grants would provide a \$116,000 in funding, therefore, the net cost to the Township would be \$28,750. The combined approved Capital budget line items for Air Packs and Turnout Gear are \$145,000. The total project cost is \$144,750.

Action: Ms. Kane made a motion to purchase of the Turnout Gear from Continental Fire and Safety of Hamilton, NJ, for an amount not to exceed \$55,240. I further move to purchase the Breathing Apparatus thru Mid-Atlantic Fire and Air of Laurel Springs, NJ, for an amount not to exceed \$89,510, seconded by Ms. Hannah. Motion carried by a vote of 5-0.

11) Q1 2023 Department of Fire and Emergency Report.

Chief Antozzeski provided a presentation on the Middletown Fire and Emergency Services 1st Quarter 2023 numbers and statics. Chief Antozzeski explained that in January 2023 a new software system was implemented for the use of fire inspections, activities and for call and incident reporting for volunteer fire companies and the career firefighters. He was able to provide a snapshot of the last three months for the Fire and Emergency Services.

See the attached full presentation by Chief Antozzeski.

Chief Antozzeski concluded that if any Board of Supervisors has any specific statistics that they would like to see in future reports or comparison, to please let him know.

Mr. Ksiazek commended Chief Antozzeski for putting the presentation together, which was added was very comprehensive and helpful to have. He also thanked Firefighter Riley Collins for attending tonight and for all his community efforts of education and training.

12) Other Business.

Mr. Esposito announced that the Board of Supervisors held an executive session prior to this meeting to discuss litigation and labor matters.

13) Adjournment.

Mr. Ksiazek moved to adjourn the public meeting of the Middletown Township Board of Supervisors public meeting at 8:02 p.m., seconded by Ms. Quirple. Motion carried by a vote of 5-0