

## Board of Supervisors Regular Meeting

Tuesday, February 21, 2023 | 7:00 p.m.

### 1) Call to Order, Pledge of Allegiance.

Ms. Payne called the meeting to order at 7:01 p.m.

### 2) Roll Call.

After the Pledge of Allegiance Ms. Quirple called roll. Supervisors Payne, Ksiazek, Quirple, and Kane attended the meeting along with the Township Manager Stephanie Teoli Kuhls, Assistant Township Manager Nick Valla, Solicitor James Esposito, and Township Engineer Tyler Williams. Ms. Hannah was not in attendance.

Ms. Hannah announced that Chief Joseph Bartorilla, Director of Building and Zoning Jim Ennis, Director of Finance Mega Bhandary, and Superintendent of Public Works Eric Gartenmayer were in attendance.

### 3) Announcements & Special Items.

- a) Next Board of Supervisors Meeting scheduled for Monday, March 6, 2023, at 7:00 p.m.
- b) Swearing in of Mark Antozzeski, Chief of Fire and Emergency Services.

Stephanie Teoli Kuhls, Township Manager provided opening remarks noting that today's swearing in ceremony marks an important milestone in a collaborative effort that began two years ago, when the Board of Supervisors and the four volunteer fire companies that serve the community (Parkland Fire Company, Pennadel Fire Company, Langhorne Middletown Fire Company, and William Penn Fire Company) initiated the process to assess fire services in Middletown Township.

Ms. Teoli Kuhls welcomed Chief Mark Antozzeski and his family to the Middletown Community. She provided a brief background of Chief Antozzeski's educational and career accomplishments.

Ms. Payne sworn in Chief Mark Antozzeski as Middletown Township's Chief of Fire and Emergency Services.

### 4) Public Comment. *Non-Agenda Items only.*

Kiya Page, 190 Red Rose Drive, expressed concerned about the property owner at 185 Red Rose Drive and whether he is complying with the conditions of a Zoning Hearing Board approval.

Kelli Weldon, 180 Red Rose Drive, expressed concern about her neighbor's driveway and whether it was compliant with zoning.

## 5) Consent Agenda Items.

- a) Consideration of authorizing payment of February 21, 2023, Bills List in the amount of \$1,653,154.85.
- b) Consideration of approving the February 6, 2023 Minutes of the Public Meeting of Middletown Township Board of Supervisors.
- c) Consideration of approving Change Order #3 for the 2022 Road Program in the amount of \$323.40.
- d) Consideration of approving Payment Certificate #6 (final) for the 2022 Road Program to James D. Morrissey, Inc. in the amount of \$26,578.59.
- e) Consideration of approving Resolution #23-05R Bucks County Community Development Block Grant (CDBG) Program to install ADA-compliant Curb Ramps at identified intersections throughout the Township.

*Action: Mr. Ksiazek made a motion to approve consent agenda items as A-E, seconded by Ms. Quirple. Motion carried by a vote of 4-0.*

- 6) Consideration of approving Ordinance #23-01, to prohibit stopping, standing, and parking on Briggs Road between Langhorne-Yardley Road and Paxson Lane during certain days and hours unless otherwise permitted.

Nick Valla, Assistant Township Manager discussed the matter at length at the January 23, 2023, Board of Supervisors meeting.

At the Board's request, Mr. Valla explained that 14 residents in the proximity of the proposed parking restriction notified via US mail of the Board's consideration of this ordinance at tonight's meeting, and expressed no concerns, with one resident grateful for this ordinance as they have had their driveway blocked in the past. He noted that the ordinance was advertised in the Bucks County Courier Times on Sunday, February 12, 2023.

*Action: Ms. Quirple made a motion to move to enact Ordinance #23-01 making Briggs Road between Langhorne-Yardley Road and Paxson Lane a No Stopping, Standing, or Parking Zone between the hours of 2:00 PM and 4:00 PM Monday through Friday, unless otherwise permitted, seconded by Mr. Ksiazek.*

Ms. Kane questioned the enforcement of this no parking ordinance. Mr. Valla reviewed the enforcement timeline.

*Motion carried by a vote of 4-0.*

7) Consideration of authorizing advertisement of the 2023 ADA Curb Ramp Program.

Tyler Williams, Township Engineer noted that bid documents for the 2023 ADA Curb Ramp Program are being finalized and at this time we would like to request authorization to advertise for public bid. Mr. Williams added that this year's ADA Curb Ramp Program continues to construct, replace, and update curb ramps as part of the Township's annual program and that currently, the Township has focused on a multi-year plan to complete the numerous ramps and intersections that need attention in the Levittown area.

Mr. Williams shared that this year's program is focused on the Quincy neighborhood and includes alternates for ramps on Frosty Hollow Road and the intersection of Bristol Oxford Valley Road and Cobalt Ridge Drive South. He added that the Township's ramp replacement program is scheduled to complete as many of the curb ramps that need attention in the Levittown neighborhoods, the annual CDBG Grant opportunity would offset the cost of ramps programmed.

Mr. Williams noted that the bid is being prepared to complete the base bid and alternates most effectively within the established budget under the Township's 2023 Capital Improvement Projects.

***Action: Ms. Kane made a motion to authorize the advertisement to solicit bids for the Township's 2023 ADA Curb Ramp Program, seconded by Ms. Quirple. Motion carried by a vote of 4-0.***

8) Consideration of authorizing replacement of carpet at Municipal Center.

Mr. Valla noted that in approved in the 2023 Capital Improvement Plan includes replacing carpeting and outdated furniture at the Municipal Center. He commented that much of the carpeting in the building is original and in many cases is showing significant wear, detailing the areas of which are proposed for replacement.

Mr. Valla explained that Keystone Floor Products, a COSTARS vendor has been used by the Township for carpeting projects in the past, including the Public Hall renovation in 2022. He added that given their quality work on past projects, they are recommended to use once again.

He noted that a total of \$150,000 was budgeted in the 2023 Capital Improvement Plan to replace carpeting and furniture at the Municipal Center, for combined total cost of \$62,340.26.

***Action: Ms. Kane made a motion to authorize replacement of carpeting at the Middletown Township Municipal Center in the amount of \$62,340.26, seconded by Mr. Ksiazek. Motion carried by a vote of 4-0.***

9) Quarterly Financial Report – Q4 2022 – Mega Bhandary, Finance Director.

Mega Bhandary, Finance Director presented the Q4 2022 Financial and Pension Presentation report providing an overview of Quarter 4 2022 Revenue and Expenses, a brief overview of Investment Fund, and an update on our Pension Plans. See attached presentation.

Ms. Kane questioned if there was anything that occurred in the Q4 that would influence anything in the 2023 Budget and should be taken into consideration.

Ms. Teoli Kuhls added that the one critical issue right now is the current interest rate environment and its impact on land development activity.

10) Other Business.

Ms. Teoli Kuhls acknowledged everyone in attendance at the meeting and thanked them for supporting Chief Antozzeski in his new role at Middletown Township.

Mr. Ksiazek echoed Ms. Teoli Kuhls comments and how proud he was of the progress and seeing Chief Antozzeski being sworn in tonight. He wished Chief Antozzeski good luck in his new position.

Ms. Payne thanked Don Harris, who has served as Interim Fire Marshal. She also thanked Mr. Ksiazek and Ms. Kane for their hard work in the hiring process.

11) Adjournment.

Ms. Ksiazek moved to adjourn the public meeting of the Middletown Township Board of Supervisors public meeting at 8:14 p.m., seconded by Ms. Quirple. Motion carried by a vote of 4-0.