

Board of Supervisors Regular Meeting

April 5, 2021 | 7:00 p.m.

Hybrid/Virtual

PRESENT

TOM TOSTI, Chairperson	}
ANNA PAYNE, Vice Chairperson (Virtual)	}
DAWN QUIRPLE, Secretary	} Board of Supervisors
AMY STROUSE	}
MIKE KSIAZEK	}
STEPHANIE TEOLI KUHL, TOWNSHIP MANAGER	
ANDREW GRIFFIN, ESQ., TOWNSHIP SOLICITOR	
ISAAC KESSLER, P.E., TOWNSHIP ENGINEER	

1. Call to Order, Pledge of Allegiance, and Roll Call.

Mr. Tosti called the meeting to order at 7:00 p.m. After the Pledge of Allegiance, Ms. Quirple called roll. Supervisors Tosti, Ksiazek, Strouse and Quirple attended the meeting in person along with the Township Manager Stephanie Teoli Kuhls, Solicitor James Esposito, Engineer Isaac Kessler and department directors. Supervisor Payne attended the meeting virtually.

2. Announcements and Special Items.

- a. Next Board of Supervisors Meeting - Monday, April 19, 2021 @7:00 p.m.

- b. Upcoming Events:

- Shredding Event-Oxford Valley Mall, Saturday, April 17th 9 a.m. to Noon

- c. Recognition of Carpenters Local 167 – Bruce Dowling, Don Bell and Mike Morrow
Mr. Kopera made a presentation showing the work that these three gentlemen and their colleagues accomplished.

- d. Styer Farm & Store Presentation – Tim Field

Tim Field made a presentation explaining his plans for the orchard and the programs to be established for the farm and the store.

Mr. Tosti thanked Mr. Field for his presentation and stated that it was a good decision to have one lease. He is looking forward to enjoying the farm and store as one. He said he would do everything to make this endeavor a success.

3. Public Comment. **Non-Agenda Items only.** (Maximum 30 minutes)

Mr. Tosti read the following public comment into the record from resident Matt Weaver, 344 Deer Drive, Langhorne:

"Last summer, the Middletown Township retention basin along Deer Drive in Idlewood took a direct hit with straight line winds. The damage was close to 200 yards including the backyards of the houses along Deer Drive. The Public Works crew was quick to clean up the trees that had fallen on our properties and fill the giant holes left from uprooted township trees behind our properties. On this basin alone, there are over 20 stumps that haven't been dealt with over the last few years. They were painted orange for removal, but has since faded.

Many trees were cut down 2 years ago due to the Ash Borer damage. However, all the mess along the township retention basin has yet to be cleaned up since last summer's storm. As you can see in the pictures, several trees are still down on the ground and many snapped in half with a huge mess still left behind. The neighbors would like to have this cleaned up asap, since new growth around it will make it even harder to get to. It is a major eyesore for the entire neighborhood who walks that sidewalk on a daily basis. Do you need us to attend a township meeting and request clean to see how it looks. Both basins have close to 30 stumps in all. The real mess is all the snapped and hanging tree and debris all over.

We filled a report on the MTGO link last summer and once again today. Should we attend the meeting virtually/in person or rest assured that this issue will be taken care of soon? Any help with this would be greatly appreciated."

Mr. Tosti advised that Eric Gartenmayer will go out to check on the issue.

4. **Consent Agenda Items.**

- a. Consideration of authorizing payment of April 5, 2021 Bill List in the amount of \$1,104,773.92.
- b. Consideration of approving the March 15, 2021 Minutes of the Public Meeting of the Middletown Township Board of Supervisors.
- c. Consideration of approving the Wawa, E. Lincoln Highway, Financial Security Release #1 in the amount of \$57,049.50 to Provco Pinegood Middletown, LLC.
- d. Consideration of approving Resolution #21-10R, Records Disposition

Action: Mr. Ksiazek moved to approve consent agenda Items A-D as listed above; seconded by Ms. Payne. Motion carried by a vote of 5-0.

5. Consideration of awarding a contract to Contech Engineered Solutions in the amount of \$48,039 for the Forsythia Gate-Snowball Gate pedestrian bridge replacement.

Mr. Ennis advised that the advertisement for bids was published in the *Bucks County Courier Times* on February 15th and 19th. Bid specifications were posted and made available on PennBid with the bids being due on March 4, 2021. There were two bids received and the low bidder was Contech Engineered Solutions.

Action: Mr. Tosti moved to award a contract to Contech Engineered Solutions in the amount of \$48,039 for the Forsythia Gate/Snowball Gate Pedestrian Bridge Replacement; seconded by Ms. Payne. Motion carried by a vote of 5-0.

6. Consideration of approving Resolution #21-11R authorizing renaming the Brownsville Road Bridge the PFC George Raymond Huntzinger Bridge.

Action: *Mr. Ksiazek moved to enact Resolution #21-11R authorizing renaming the Brownsville Road Bridge the PFC George Raymond Huntzinger Bridge; seconded by Ms. Quirple. Motion carried by a vote of 5-0.*

7. Consideration of approving Resolution #21-12R authorizing renaming the Hulmeville Avenue Bridge the PFC John Elton Candy Bridge.

Action: *Mr. Ksiazek moved to enact Resolution #21-12R authorizing renaming the Hulmeville Avenue Bridge the PFC John Elton Candy Bridge; seconded by Ms. Payne. Motion carried by a vote of 5-0.*

8. Consideration of authorizing the release of a bid for cleaning services for the municipal building and public works building.

Lisa Berkis explained that the COVID Pandemic has brought about change regarding cleaning and sanitation practices at the Municipal Center and Public Works Building to keep Township staff and the public safe while on the premises. In 2020, cleaning and sanitizing was ramped up by utilizing two separate cleaning services to keep the buildings clean and COVID safe. A second cleaning service was engaged to address the additional cleaning and sanitizing needs for the Police Department. The regular cleaning service was also engaged to perform extra hours for additional sanitizing of the Administration and Public Works offices as well. A total of \$3,445 was spent on cleaning and sanitizing services in 2020, well above the normal bid threshold of \$21,100.

The expenditures for these additional cleaning and sanitizing services have been temporarily permitted under COVID emergency orders issued by the Commonwealth. Much of the extra expenses incurred to date for cleaning and sanitizing have been reimbursed by federal and state assistance programs.

Ms. Berkis stated that the 2021 Budget has \$28,990 allocated for cleaning services. It is highly possible that the bids will exceed the 2021 budgeted amount.

Ms. Strouse asked if the contract would maintain the cleaning levels beyond the pandemic.

Mr. Tosti asked if the proposed contract will take into effect the future and to make sure the Township doesn't get locked into anything. Ms. Teoli Kuhls stated beyond the pandemic the contract could be structured with alternatives to provide for changing circumstances.

Action: *Ms. Quirple moved to authorize the advertisement of an RFP for cleaning services for the Municipal Center and Public Works Building incorporating options as discussed; seconded by Ms. Strouse. Motion carried by a vote of 5-0.*

9. Municipal Sign Program Discussion

Nick Valla, Assistant Township Manager advised that Phase 1 of the Municipal Sign Program began in 2019 with 53 existing signs being replaced in neighborhoods, buildings, and gateways at a cost of approximately \$97,000, plus labor. Phase 2 would add approximately 50 neighborhood signs

and 14 park signs. The Phase 2 signs will have enhanced lettering and more reflectivity for easier reading in all conditions.

Mr. Valla advised that \$125,000 is budgeted for Phase 2 that was originally planned in 2020. Public Works will install the signs to reduce the cost.

Action: *Mr. Tosti moved to authorize the creation and advertisement of bid specifications for Phase 2 of the Municipal Sign Program; seconded by Ms. Payne. Motion carried by a vote of 5-0.*

10. Q1 2021 Financial Report

Attached is the Power Point presentation made by Ms. Teoli Kuhls. (Please see attachment).

11. Other public comment. (Only applicable if initial Public Comment period exceeds the 30-minute time limit.)

12. Other Business.

Ms. Payne asked for an update on the parking of the tractor trailers at the Oxford Valley Mall. Ms. Teoli Kuhls to follow-up with the Mall Management.

Mr. Tosti advised that the Vietnam Memorial will be showcased on September 26, 2021; Gold Star Remembrance Day.

13. Adjournment.

Action: *Mr. Tosti moved to adjourn the public meeting of the Middletown Township Board of Supervisors at 7:44 p.m.; seconded by Ms. Strouse. Motion carried by a vote of 5-0.*