

# BOARD OF SUPERVISORS REGULAR MEETING - VIRTUAL

SEPTEMBER 21, 2020 | 7:00 P.M.

## PRESENT (ZOOM)

MICHAEL KSIAZEK, CHAIRPERSON }  
AMY STROUSE, VICE CHAIRPERSON }  
TOM TOSTI, SECRETARY } Board of Supervisors  
ANNA PAYNE }  
DAWN QUIRPLE }  
STEPHANIE TEOLI KUHLs, TOWNSHIP MANAGER  
JAMES ESPOSITO, ESQ., TOWNSHIP SOLICITOR

1. Call to Order, Pledge of Allegiance and National Anthem (performed by Eddie Tamanini)

Mr. Ksiazek called the meeting to order at 7:00 p.m. Eddie Tamanini sang the National Anthem.

2. Roll Call.

Mr. Tosti called the roll and all Supervisors were in attendance along with the Township Manager, Stephanie Teoli Kuhls, Township Solicitor, James Esposito, Township Engineer, Isaac Kessler along with several Department Directors.

3. Announcements and Special Items.

- a. Next Board of Supervisors Meeting - Monday, October 5, 2020 @7:00 p.m.
- b. Shop with a Cop – Middletown Community Foundation – Ofc. Melissa Robison  
Officer Robison reported on the “Shop with A Cop” program that brings children in need into contact with officers in one of the most uplifting and positive ways during the holiday season. Money is raised all year long in conjunction with the Middletown Community Foundation to support the program.

Officer Robison noted that the need in our community will be vast this year and we will need to rise to the challenge to ensure that we help every single family that we possibly can. She explained different ways that residents and businesses can get involved including: starting a fundraiser at work, making a donation, helping collect stocking stuffers and stockings, hosting an event with the police, donating new or unused toys and most importantly, spreading the word.

Mr. Tosti asked what the drop off date is for anyone interested in helping with this program. Officer Robison stated that most of the month of December.

c. "Halloween Safe" Public Information Campaign

Mr. Ksiazek stated that, contrary to some rumors on social media, Halloween is not being cancelled in Middletown Township. He explained that the Board of Supervisors will be launching a public information campaign to encourage residents to celebrate the holiday in a safe manner.

Ms. Teoli Kuhls then reported on the "Halloween Safe" campaign that will build on the success of the "Middletown Safe" program from the summer. She reviewed a flyer that provided information on how to stay safe during the Halloween season.

Ms. Teoli Kuhls then reported that the Parks & Recreation Department will be hosting a family-friendly Halloween event for the community. The Drive-Thru Trick or Treat Extravaganza will be held on Thursday, October 29, 2020 from 6:00 p.m. to 8:00 p.m.

4. **Consent Agenda Items.**

- a. Consideration of authorizing payment of September 21, 2020 Bill List in the amount of \$641,834.33.
- b. Consideration of approving the September 8, 2020 Minutes of the Public Meeting of the Middletown Township Board of Supervisors.
- c. Consideration of enacting Resolution #20-19R Towns Against Graffiti (TAG) Joint Grant Submission

**Action:** *Mr. Tosti moved to approve Consent Agenda Items A thru C as listed above. Ms. Payne seconded. Motion carried by a vote of 5-0.*

5. Blight Abatement Program Presentation – Jeff Darwak, Executive Director, Bucks County Redevelopment Authority (RDA)

Jeff Darwak, Executive Director of the Redevelopment Authority (RDA) of Bucks County along with Allen Toadvine, Solicitor for the RDA made a presentation explaining the Blight Abatement Program.

Mr. Darwak highlighted the significant experience of the RDA in addressing blight abatement in Bucks County and explained how a municipal government can partner with the RDA. Mr. Toadvine then provided an explanation of the program from a legal perspective.

6. Presentation of the 2021 Minimum Municipal Obligation (MMO) to the Township Pension Funds

Mega Bhandary, Finance Director said in accordance with State Law (Act 205), the Township is required to annually certify the Minimum Municipal Obligation (MMO) for each pension plan for the following year. The MMO must be certified to the municipality's governing body by the chief administrative officer by September 30<sup>th</sup> of each year.

Ms. Bhandary said for 2021 the estimated minimum contribution required to the Non-Uniformed Pension Plan is \$421,759 and the estimated minimum contribution requirement for the Police Pension Plan is \$3,333,680.

7. Request for Proposals (RFP) for Commercial Property and Casualty Insurance Brokerage Services

Ms. Teoli Kuhls advised that a Request for Proposals (RFP) was released by the Township in November 2019 for Commercial Property and Casualty Insurance Brokerage Services. Proposals were received in December 2019.

Ms. Teoli explained that the renewal date is approaching for this insurance (1/1/2021) and it is appropriate for the Board to now consider appointment of this broker so that they may begin to solicit proposals from insurance companies for the coverage.

***Action: Mr. Tosti moved to appoint Vaughn Insurance Managers as Commercial Property and Casualty Insurance Broker for Middletown Township. Ms. Strouse seconded. Motion carried by a vote of 5-0.***

8. Consideration of awarding the 2020-2021 Consortium Rock Salt Bid

Eric Gartenmayer, Superintendent, Department of Public Works said the 2020/2021 Consortium Salt Bid was recently opened with Morton Salt, Inc. of Chicago, IL as the lowest bidder at the rate of \$47.75 per ton delivered. Morton Salt, Inc. was the provider for the Consortium Contract in 2019-2020 at a rate of \$47.75 per ton delivered.

Mr. Gartenmayer explained that the use of salt varies from year to year, based upon weather conditions. Because of these fluctuations, the Township typically budgets conservatively. The 2020 proposed budget includes \$150,000 for snow and ice operating supplies in the Highway Aid Fund. The same amount is being budgeted for 2021.

***Action: Mr. Tosti moved to award the 2020-2021 Consortium Bid for Rock Salt to Morton Salt, Inc., Chicago, IL at the rate of \$47.75 per ton. Ms. Payne seconded. Motion carried by a vote of 5-0.***

9. Consideration of accepting the resignation of Dewey Clark from the Financial Advisory Committee.

***Action: Mr. Ksiazek moved to accept the resignation of Dewey Clark from the Financial Advisory Committee. Ms. Payne seconded. Motion carried by a vote of 5-0.***

10. Consideration of appointing Norman Bing, 1382 Newtown Langhorne Road, to the Financial Advisory Committee for a term to expire December 31, 2022.

**Action:** *Mr. Tosti moved to appoint Norman Bing, 1382 Newtown-Langhorne Road to the Financial Advisory Committee for a term to expire December 31, 2022. Ms. Quirple seconded. Motion carried by a vote of 5-0.*

Mr. Ksiazek thanked Mr. Clark for his service on the Financial Advisory Board and also thanked Mr. Bing for his willingness to serve on the Financial Advisory Board.

11. Consideration of approving the following 2021 RDA Grant Program Application Resolutions:

- Resolution #20-20R - Police Department Vehicles
- Resolution #20-21R - Public Works Vehicles
- Resolution #20-22R - Police Technology
- Resolution #20-23R - Fire & Emergency Management
- Resolution #20-24R - Police ATVs
- Resolution #20-25R - Parkland Fire Company
- Resolution #20-26R - Penndel Middletown Emergency Squad
- Resolution #20-27R - William Penn Fire Company
- Resolution #20-28R - Langhorne Middletown Fire Company

Mr. Ksiazek read the resolutions into the record.

**Action:** *Ms. Strouse moved to approve Resolutions #20-20R thru #20-28R as listed above. Ms. Quirple seconded. Motion carried by a vote of 5-0.*

12. Public Comment.

**None**

13. Other Business.

Mr. Tosti thanked Chief Bartorilla and Senator Maria Collette for reaching out to Governor Wolf concerning the young man that was attacked at Sesame Place. Governor Wolf thanked the young man for doing his job by asking that a mask be worn in the park.

Ms. Strouse thanked Eddie Tamanini for the beautiful rendition of the National Anthem. She also thanked the Township Staff, particularly the Parks & Recreation Department for their part in keeping Halloween on this year.

Ms. Quirple echoed Ms. Strouse's comments and also thanked Officer Robison for her work throughout the year and specifically Shop with a Cop.

Ms. Payne thanked Officer Robison and the Middletown Community Foundation for the great work they do in the community. Ms. Payne was appointed to the Middletown Community Foundation this year and is looking forward to working with them for the community.

14. Adjournment.

*Action: Ms. Quirple motioned to adjourn the Public Meeting of the Middletown Township Board of Supervisors at 7:58 p.m. Ms. Strouse seconded. Motion carried by a vote of 5-0.*