



MIDDLETOWN TOWNSHIP

Dear New Community Member,

On behalf of the Board of Supervisors and the Township Administration, I would like to welcome you to Middletown Township! Your business has joined a community that strives for excellence in economic development. Enclosed you will find information valuable to your business starting in Middletown, including a map, trash and recycling policies, zoning and permit information, Township and emergency services contact information, business organizations, and other information that will assist in your transition. Please do not hesitate to call the Township at 215-750-3800 if you have any further questions, and be sure to visit our website at www.middletownbucks.org. Once again, welcome to the community, and thank you for choosing Middletown Township for your business.

Sincerely,

Stephanie Teoli Kuhls
Township Manager
Middletown Township



MIDDLETOWN TOWNSHIP

Middletown Township Board of Supervisors

The Middletown Township Board of Supervisors is the five-member governing body of the Township. Members are elected for six-year terms. The Board is responsible for legislative functions including adopting a budget, enacting ordinances and resolutions, awarding contracts, levying taxes, and appointing members to the Township's advisory boards and commissions. Below are the current members:

Mike Ksiazek – Chairperson

Amy Strouse – Vice Chairperson

Tom Tosti – Secretary

Anna Payne

Dawn Quirple

The Board of Supervisors meets on the first and third Monday of Each month except for June, July, and August when only meet once. Residents who cannot attend a meeting may view them live on MTTV – Middletown's television station – on Channel 22 for Comcast and Channel 30 for Verizon. Meeting agendas and minutes are posted on the Township website.



T O W N S H I P O F M I D D L E T O W N

New Business Checklist

- ☐ Notify Post Office of your address change
 - Langhorne Post Office – 215-741-3796
 - Levittown Post Office – 215-949-4615

- ☐ Notify any insurance companies, credit card companies, subscriptions, etc. of your address change

- ☐ Contact Utilities
 - ☐ Electric – 1-800-494-4000 (PECO)
 - ☐ Water
 - Bucks County Water and Sewer Authority – 215-343-2538
 - Lower Bucks Joint Municipal Authority – 215-945-7400
 - Newtown Artesian Water Company – 215-968-6781
 - ☐ Cable/Internet
 - Comcast – 1-800-XFINITY
 - Verizon – 1-800-922-0204

- ☐ Change registration for any company-owned vehicles (nearest PennDOT – 4201 Neshaminy Blvd., Bensalem, PA 19020)

- ☐ Submit a Building and Zoning permit application to obtain a Use & Occupancy Permit. The application may be found online at http://www.middletownbucks.org/businesses/new_business/index.php or by visiting the Building and Zoning Department at 3 Municipal Way, Langhorne, PA 19017, 215-750-3800 ext. 112

- ☐ Arrange for a fire and building inspection through the Building and Zoning Department

- ☐ Businesses new to Middletown must apply for a Business License through the Building and Zoning Department

- ☐ Add your business to the Township online business directory. Application can be located at http://www.middletownbucks.org/Website_Business_Directory.pdf



MIDDLETOWN TOWNSHIP

Important Phone Numbers

Middletown Township.....	215-750-3800
Parks & Recreation.....	215-750-3890
Police Department.....	215-750-3845
Emergency.....	911
Public Works.....	215-943-2900
Police Non-Emergency Number.....	215-949-1000
Graffiti Removal.....	267-500-9999
Bucks County Water & Sewer.....	800-222-2068
Newtown Artesian Water Company.....	215-968-6781
Lower Bucks Joint Municipal Authority.....	215-945-7400
Tax Collector.....	215-945-1777
Neshaminy School District.....	215-809-6000
Pennsylvania Department of Transportation.....	215-345-6060
Bucks County Information.....	215-946-8900



T O W N S H I P O F M I D D L E T O W N

Medical and Emergency Services Information

Four volunteer fire companies serve Middletown Township and the surrounding community. If you are interested in volunteering or wish to reach out to them, please use the contact information below.

- Parkland Fire Company – 831 Avenue D, Parkland, PA 19047, 215-757-4227, parklandfireco@gmail.com
- Penndel Fire Company – 220 Centre St., Penndel, PA 19047, 215-757-2707
- Langhorne-Middletown Fire Company – 114 East Maple Ave., Langhorne, PA 19047, 215-757-5526, lmfcmembership@comcast.net
- William Penn Fire Company – 123 Main St., Hulmeville, PA 19047, 215-752-7740

The Penndel-Middletown Emergency Squad provides emergency care for Middletown Township and the surrounding communities. Their responders include both volunteers and paid staff.

- Penndel-Middletown Emergency Squad – 616 E. Lincoln Highway, Langhorne, PA 19047, 215-757-2663
- St. Mary's Medical Center – 1201 Langhorne-Newtown Rd., Langhorne, PA 19047, 215-710-2000



T O W N S H I P O F M I D D L E T O W N

The Township is closed on the following holidays:

- New Year's Day
- Martin Luther King Day
- Presidents' Day
- Good Friday
- Memorial Day
- Independence Day
- Labor Day
- General Election Day
- Veterans' Day
- Thanksgiving Day
- Day after Thanksgiving
- Christmas Day

Boards and Commissions

- Planning Commission: First Wednesday of every month at 7:00 p.m.
- Zoning Hearing Board: Second and Fourth Wednesday of every month at 7:00 p.m.
- Disabled Persons Advisory Board: Second Monday of every month at 7:00 p.m.
- Environmental Advisory Council: Fourth Tuesday of every month at 6:30 p.m.
- Community Beautification Committee: Third Wednesday of every month at 6:30 p.m.
- Financial Advisory Board: Second Tuesday of April, July, and October at 7 p.m.
- Parks and Recreation Board: Second Monday of every month at 6:00 p.m.

For more information or if you are interested in volunteering on one of our boards and committees, please visit http://middletowntwpbucks.org/government/boards_and_commissions/index.php.



T O W N S H I P O F M I D D L E T O W N

Middletown Township Tax Information

Ray Chapman, Tax Collector
2222 Trenton Road
Levittown, PA 19056
215-945-1777
ChapmanTax@msn.com
www.MiddletownTaxOffice.com

- Real Estate Tax – property value is taxed at 17.570 mills due June 30. Additionally the County levies a tax of 23.2 mills and the School District collects 152 mills.
- Per Capita Tax – per resident, \$5 for the Township at \$10 for the School District

Berkheimer Tax Administrator
610-363-7214 or 800-360-7214
BTP@hab-inc.com

- Local Service Tax – on each person employed, \$47 for the Township and \$5 for the School District
- Mercantile Tax – levied on gross receipts and shared by the Township and School District
 - 1.5 mills on retail sales – 0.75 for the Township and 0.75 for the School District
 - 1 mill on wholesale sales – 0.5 for the Township and 0.5 for the School District
 - 1.5 mills on service/rental sales – 1.5 for the School District
 - \$4 per retail or wholesale license - \$2 for the Township and \$2 for the School District
 - \$5 per service/rental license - \$5 for the School District
- Parking Tax – 10% of gross receipts from commercial parking lots
- Amusement Tax – 10% levied on businesses offering entertainment in the Township, split evenly between the Township and the School District

Keystone Collections Group
724-978-0300
www.keystonecollects.com

- Earned Income Tax – 0.5% on income for those living in or working in Middletown Township

*1 mill – \$1 per \$1000 assessed property value

For additional information, visit www.middletownbucks.org/community/tax_information/index.php



T O W N S H I P O F M I D D L E T O W N

Snow Removal

The Public Works Department is responsible for snow removal on Township roads. Below you will find information that explains the process and whom to contact with your questions or concerns.

- Some roads are always cleared before others – main roadways must be kept open to allow for emergency vehicles to reach all regions of the Township. After they are clear, secondary roads that feed into main roadways are cleared, followed by all other residential roadways
- Vehicles must be removed from the street within one hour of snow beginning to fall until twelve hours after the snow has stopped. Violators may be fined
- The Public Works Department only clears Township-owned roads. The Boroughs of Langhorne, Langhorne Manor, Penndel, and Hulmeville clear roads within their municipalities, and private roads are the responsibility of the owner/homeowner's association

State roads are cleared by the Pennsylvania Department of Transportation (PennDOT). For issues surrounding one of these roads, please call PennDOT at 1-800-FIX-ROAD. A list of state roads is below:

- | | |
|---|---|
| ○ Bellevue Avenue | ○ Maple Avenue |
| ○ Bridgetown Road | ○ Neshaminy Street |
| ○ Brownsville Road | ○ New Falls Road |
| ○ Comly Avenue | ○ Old Lincoln Highway (Rte. 213 to Neshaminy High School) |
| ○ Doublewoods Road (Fulling Mill to Rte. 413) | ○ Oxford Valley Road |
| ○ Durham Road | ○ Richardson Avenue |
| ○ Ellis Road | ○ Route 1 (Superhighway) |
| ○ Highland Avenue (West) | ○ Route 413 |
| ○ Hulmeville Avenue | ○ Trenton Road |
| ○ Hulmeville Road | ○ Winchester Avenue |
| ○ Interstate 95 | ○ Woodbourne Road (New Falls Road to Ellis Road) |
| ○ Langhorne-Yardley Road | ○ Zimmerman Lane |
| ○ Lincoln Highway (Business Rte. 1) | |

For more information on snow removal, please call the Public Works Department at 215-943-2900 or visit their website at http://www.middletownbucks.org/government/departments/public_works/index.php.



T O W N S H I P O F M I D D L E T O W N

Local Business Organizations

Bucks County Business Association

980 Wheeler Way
Langhorne, PA 19047
267-324-9676

Lower Bucks County Chamber of Commerce

409 Hood Boulevard
Fairless Hills, PA 19030
215-943-7400

Economy League of Greater Philadelphia

230 S Broad Street #403
Philadelphia, PA 19102
215-875-1000

Middletown Community Foundation

P.O. Box 1128
Langhorne, PA 19047
267-716-3833

It can be the little things that create major obstacles for seniors or the disabled living independently in their homes.



The mission of the Middletown Citizen Service Corps is to help seniors and the disabled in need to continue to live independently in their own homes and to stay connected with their neighborhoods.

Faith-based community groups,
organizations and businesses
wishing to become
MCSC members can email:
middletowncsc@gmail.com or
call Lydia at 215.584.5281



MIDDLETOWN
CITIZEN SERVICE CORPS

Seniors requesting assistance
from MCSC can call
Lydia at 215.584.5281

Middletown Township Website Business Directory

- ☐ **Yes, please include our company in the electronic Business Directory that will be featured on the Middletown Township website.**

Contact Name: _____

Email Address: _____

Phone Number: _____

Please identify the following information exactly as you wish it to appear in the directory:

Business Name: _____

Address: _____

Phone Number: _____

Website Address: _____

Please select a category below that most closely matches your business category:

- | | | |
|--|--|--|
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Healthcare | <input type="checkbox"/> Social Services |
| <input type="checkbox"/> Advertising | <input type="checkbox"/> Hotel | <input type="checkbox"/> Storage |
| <input type="checkbox"/> Apartments | <input type="checkbox"/> Insurance | <input type="checkbox"/> Title Insurance |
| <input type="checkbox"/> Automobile Sales | <input type="checkbox"/> Land Surveyors | <input type="checkbox"/> Trucking |
| <input type="checkbox"/> Automotive | <input type="checkbox"/> Lawn & Garden | <input type="checkbox"/> Veterinarian |
| <input type="checkbox"/> Banking | <input type="checkbox"/> Machine Shop | <input type="checkbox"/> Wholesale |
| <input type="checkbox"/> Childcare | <input type="checkbox"/> Manufacturer | |
| <input type="checkbox"/> Cleaners/Laundry | <input type="checkbox"/> Newspaper | |
| <input type="checkbox"/> Computer Repair | <input type="checkbox"/> Organizations | |
| <input type="checkbox"/> Contractors | <input type="checkbox"/> Personal Care | |
| <input type="checkbox"/> Convenience Store | <input type="checkbox"/> Pharmacy | |
| <input type="checkbox"/> Employment Agencies | <input type="checkbox"/> Real Estate | |
| <input type="checkbox"/> Engineers | <input type="checkbox"/> Recreation | |
| <input type="checkbox"/> Financial Services | <input type="checkbox"/> Recycling Centers | |
| <input type="checkbox"/> Fitness / Gym | <input type="checkbox"/> Rental Service | |
| <input type="checkbox"/> Florist | <input type="checkbox"/> Restaurant/Bar | |
| <input type="checkbox"/> Funeral Home | <input type="checkbox"/> Retail | |
| <input type="checkbox"/> Gas Station | <input type="checkbox"/> Retail-Used Merchandise | |
| <input type="checkbox"/> Government | <input type="checkbox"/> Salon | |
| <input type="checkbox"/> Grocery Stores | <input type="checkbox"/> Service | |

- ☐ **I am interested in receiving the Middletown Business Enews. Please add this email address to the mailing list:** _____

Please return this form via email to steoli@middletown-township.org; via fax to 215-750-3801; or by mailing to Website Business Directory, Middletown Township, 3 Municipal Way, Langhorne, PA 19047.