

Tax Parcel #22- _____

Zoning District _____

ZHB# _____

Approved Date _____

Project# _____

PERMIT FEE

Zoning\$ _____

Building\$ _____

Total\$ _____

SIGN PERMIT APPLICATION

Location or address of Construction Site: _____

Owner of Premises: _____

Tenant: _____

Sign Contractor: _____

Purpose of sign (Please circle one): on premises, off premises, commercial advertisement, political, other

1) **TYPE OF SIGN:** WALL FREE STANDING (PLEASE CIRCLE ONE)

WALL AREA (Dimensions of front wall area including window and door areas are):

_____ feet wide x _____ feet high = _____ square feet

FREE STANDING GROUND, POST OR PYLON SIGN. If this type, answer the following:

Frontage on road _____ feet.

Distance of bottom of sign above the road centerline is _____ feet.

Distance of top of sign from ground level is _____ feet.

Distance of sign from edge of improved road or curb _____ feet.

Distance of sign from legal right of way _____ feet.

Distance of sign from side of nearest street or driveway is _____ feet.

Distance of sign from side property line _____ feet.

2) **SIZE OF SIGN**

Outside dimension (greatest height by greatest length exclusive of any supporting structure which is not illuminated, not in the form of a symbol and contains no advertising copy):

_____ feet high x _____ feet long = _____ square feet.

% of wall area (square footage of sign / square footage of wall) x 100 = _____% of wall area.

Estimated cost (include construction of new sign and all labor and materials going into proposed work on the site). \$ _____

Is the sign electrical? ___YES ___NO ___EXISTING ELECTRIC
Is the sign contractor currently licensed with Middletown Township for the current year?
___ YES ___ NO _____ LICENSE#
Fire Underwriters sign label number is UL# _____
Will proposed sign be of flashing to scintillating type or be operated by interrupted current?
___ YES ___ NO
Will proposed sign rotate or move in any manor?
___ YES ___ NO

4) MESSAGE ON PROPOSED SIGN:

5) IS THIS APPLICATION FOR A FACE CHANGE ON THE SIGN ONLY?

___ YES ___ NO

6) ARE YOU REMOVING THE EXISTING SIGN(S)?

___ YES ___ NO

EXISTING SIGNS OF ALL TYPES ON SAME PREMISES

of wall signs other than proposed _____
please show on wall plan

of free standing signs other than proposed _____
Please show on plot plan.

****INSTRUCTIONS TO APPLICANTS ****

This application must be signed by the owner of the property on which the sign is to be erected by the contractor who will be responsible for its installation, by owner of the sign, itself, and by any tenant to whom the property or sign is rented or leased. Two (2) copies of detailed construction plans and two (2) plot plans must accompany the application. The plot plan must show all lot dimensions, street right of way, widths, locations and sizes of all existing building on the lot, location of existing signs keyed by number to list above, and proposed locations of new sign in relation to building and all property lines.

I hereby certify that the information contained in this application is true and correct to the best of my knowledge, and that all work will be performed in conformance with township regulations.

SIGNATURE OF SIGN CONTRACTOR

DATE

I hereby certify that the information contained in this application is true and correct to the best of my knowledge, that the erection of the proposed sign has my approval and that I will abide by all lawful Township regulations relating to signs including those with respect to their removal and annual registration.

SIGNATURE OF OWNER OF PROPERTY **DATE**

SIGNATURE OF LESSOR OR TENANT **DATE**

SIGNATURE OF OWNER OF SIGN **DATE**

"CONTACT PERSON" REGARDING TIDS APPLICATION **PLEASE PRINT**

NAME **ADDRESS**

CITY, STATE, ZIP **PHONE#**

THE ABOVE APPLICATION HAS BEEN APPROVED FOR COMPLIANCE WITH

ZONING _____ **APPROVED DATE** _____
(ZONING OFFICER)

BUILDING _____ **APPROVED DATE** _____
(BUILDING DIRECTOR)