

**MIDDLETOWN TOWNSHIP
BOARD OF SUPERVISORS
REGULAR MEETING
NOVEMBER 14, 2016**

PRESENT

H. GEORGE LEONHAUSER, CHAIRPERSON	}	
THOMAS GALLAGHER, VICE CHAIR	}	
WILLIAM OETTINGER, SECRETARY	}	BOARD OF SUPERVISORS
AMY STROUSE	}	
THOMAS TOSTI	}	
STEPHANIE TEOLI KUHL, TOWNSHIP MANAGER	}	
JOSEPH PIZZO, ESQ., TOWNSHIP SOLICITOR	}	
LARRY YOUNG, P.E., TOWNSHIP ENGINEER	}	

1. Call to Order, Pledge of Allegiance, and Roll Call.

Mr. Leonhauser called the meeting to order at 7:30 p.m. After the Pledge of Allegiance, Mr. Oettinger called roll. All supervisors were in attendance along with Township Manager Stephanie Teoli Kuhls, Township Solicitor Joseph Pizzo, Township Engineer Larry Young and interested citizens.

2. Announcements, Correspondence, Awards and Reports.
 - a. Next Board of Supervisors Meeting – **Monday, December 5, 2016 @7:30 p.m.**
 - b. Commendation - 10th Anniversary of The Rotary Club of Shady Brook

Mr. Leonhauser presented a commendation to Richard Newbert, President of the Rotary Club of Shady Brook for their 10th Anniversary.

3. Public Comment. *Non-Agenda Items only.* (Maximum 30 minutes)

NONE.

4. **Consent Agenda Items.**

- a. Consideration of authorizing payment of November 14, 2016 Bill List in the amount of \$2,727,332.95.
- b. Consideration of approving the October 17, 2016 Meeting Minutes of the Middletown Township Board of Supervisors.

ACTION: MR. GALLAGHER MOVED TO APPROVE CONSENT AGENDA ITEMS A & B AS LISTED ABOVE. MR. TOSTI SECONDED. MOTION CARRIED BY A VOTE OF 5-0.

5. Consideration of rejecting all bids for the Durham Ridge Asphalt Contract.

Larry Young, P.E., Township Engineer advised that the landscaping and concrete work bids were awarded and the landscaping work is completed and the concrete work will be completed this week. Due to the lateness in the year it is too late to award the paving contract. Mr. Young suggested rolling over the paving to be done in this development into next year's road program.

Mr. Tosti asked for an update on the bond issue. Mr. Pizzo provided an update on the progress made and explained the negotiations are still underway.

Ms. Teoli Kuhls advised that the representative of the residents of Durham Ridge has been advised of the decision to delay the paving until next year due to the lateness in the year.

Mr. Tosti asked that the road be included in the 2017 Road Program.

ACTION: MS. STROUSE MOVED TO REJECT ALL BIDS FOR THE DURHAM RIDGE ASPHALT CONTRACT WITH THE INTENTION OF INCLUDING THIS IN THE 2017 ROAD PROGRAM. MR. TOSTI SECONDED. MOTION CARRIED BY A VOTE OF 5-0.

6. Consideration of authorizing budgeted upgrades to the audio system in the public meeting room to be completed by Costars vendor, Applied Video Technology, at a cost of \$19,690.

Lisa Berkis, Public Information Officer advised that the audio system in the Public Hall was installed when the building was constructed in 2002. In addition to poor sound distribution throughout the room, the system lacks the ability to process sound for the broadcast system and is unable to integrate with the projector or a laptop to provide audio for media presentations.

Ms. Berkis advised that the audio upgrade would be completed before the end of the year and also advised that \$20,000 has been budgeted in the 2016 Capital Budget for the upgrades to the audio system.

Mr. Tosti asked if the project would improve the ability for people to hear during public meetings. Ms. Berkis responded yes.

ACTION: MR. TOSTI MOVED TO AUTHORIZE A CONTRACT IN THE AMOUNT OF \$19,690.00 WITH APPLIED VIDEO TECHNOLOGY FOR THE 2016 AUDIO SYSTEM UPGRADE FOR THE PUBLIC HALL. MS. STROUSE SECONDED. MOTION CARRIED BY A VOTE OF 5-0.

7. Consideration of awarding the 2016-2017 Consortium Rock Salt Contract to Morton Salt, Inc. in the amount of \$28,065.

Ms. Teoli Kuhls advised that this is the annual bid that is done through the Bucks County Consortium for the purchase of rock salt. The low bidder is Morton Salt who has merged with International Salt. The administration is recommending the delivered price per ton of \$56.13 for a total amount of \$28,065.

Mr. Tosti inquired about this being a budgeted item in the 2017 proposed budget. Ms. Teoli Kuhls explained how the process works in that it is in this year's budget as well as next year's budget.

ACTION: MR. TOSTI MOVED TO AWARD THE 2016-2017 CONSORTIUM ROCK SALT CONTRACT TO MORTON SALT, INC. AT A COST OF \$56.13 PER TON FOR A TOTAL OF \$28,065. MR. OETTINGER SECONDED. MOTION CARRIED BY A VOTE OF 5-0.

8. Discussion of East Ravine Street Parking

Chief Joseph Bartorilla explained that there are two options; one is to restrict parking on East Ravine from Old Lincoln Highway at least a minimum of 150 feet in or a little more or the other option would be to have a “Do Not Enter” and make East Ravine Street one way east bound.

After a lengthy discussion the Board directed Chief Bartorilla to report back to the Board at the next Public Meeting on December 5, 2016 with recommendations.

9. Presentation by Catalyst Outdoor Signs

Rob Degoria of Catalyst Outdoor Signs made a presentation to the Board illustrating monument display and digital billboard designs and installations. He requested the Board’s consideration of the changes to the zoning ordinance.

- a. Consideration of authorizing advertisement of a proposed zoning amendment to add monument displays to be permitted in the C Commercial Zoning District along the Route 1 corridor and to modify the off-premise sign regulations in the M-1 Light Manufacturing District.

ACTION: MR. TOSTI MOVED TO AUTHORIZE ADVERTISEMENT OF A PROPOSED ZONING AMENDMENT TO ADD MONUMENT DISPLAYS TO BE PERMITTED IN THE C COMMERCIAL ZONING DISTRICT ALONG THE ROUTE 1 CORRIDOR AND TO MODIFY THE OFF-PREMISE SIGN REGULATIONS IN THE M-1 LIGHT MANUFACTURING DISTRICT. MR. GALLAGHER SECONDED. MOTION CARRIED BY A VOTE OF 5-0.

- b. Consideration of authorizing advertisement of an ordinance for a proposed zoning map change of TMP #22-015-0006-002 from OR Open Recreation Zoning District to M-1 Light Manufacturing Zoning District.

ACTION: MR. GALLAGHER MOVED TO AUTHORIZE ADVERTISEMENT OF A PROPOSED ZONING MAP CHANGE OF TMP#22-015-006-002 FROM OR OPEN RECREATION ZONING DISTRICT TO M-1 LIGHT MANUFACTURING ZONING DISTRICT. MR. TOSTI SECONDED. MOTION CARRIED BY A VOTE OF 5-0.

10. 2017 Budget Presentation

- a. Consideration of authorizing advertisement of the Proposed 2017 Budget for public inspection.

Ms. Teoli Kuhls presented a budget overview including the budget process and the 2017 revenue and expenditure highlights. The proposed expenditures are just under \$30 million and there is no proposed tax increase for 2017. The most significant issue faced during the budget process this year was the complete reformatting of all of the line items across all of the funds. The new budget

format consolidates and streamlines numbering making it easier to understand a more transparent budget overall which will allow people to look at appropriations from year to year.

Ms. Teoli Kuhls said that Standard & Poor's reaffirmed the Township's bond rating as AA+ which is a strong indicator of the Township's sound financial position and strong financial management. We have just received word that for the fifth year in the row the Township has received a Certificate of Achievement for Excellence in Financial Reporting from GFOA.

Ms. Teoli Kuhls advised that three budget workshops were held with significant input from the Board of Supervisors and residents.

Ms. Teoli Kuhls ended by stating that the proposed 2017 budget is a culmination of the diligent work of a lot of people including the Board of Supervisors and the public, all of the staff, Department Directors, Finance Department. The entire team of Township employees deserves recognition for overall for the citizen services they provide every day, but this document is really a reflection of a collaborative effort of the Township staff.

ACTION: MR. GALLAGHER MOVED TO AUTHORIZE ADVERTISEMENT OF THE PROPOSED 2017 BUDGET FOR PUBLIC INSPECTION. MR. LEONHAUSER SECONDED. MOTION CARRIED BY A VOTE OF 5-0.

11. Other Business.

Ms. Teoli Kuhls advised that the former Finance Director, Dennis Penko received the Certificate of Achievement from GFOA for 2015.

Ms. Teoli Kuhls also advised that Lisa Berkis recently received a Recognition Certificate for a Municipal Leadership Training Program she recently completed through Penn State University which was almost 50 hours of training.

Ms. Strouse said she is disturbed by some of the reports that are coming out from our neighboring school districts and the issues taking place around the country after the recent divisive election. We are regrouping and moving forward as a nation. Also the work this Board has done in trying to come together and while they are divided have been able to come through a budget process and a full year of governing the Township collaboratively. She hopes the Board can continue that progress and lead by example from the bottom up as we have a difficult period of adjustment in our country. If you, as the public see someone being harassed for the way they voted on Tuesday, or because of their race, creed or color of their skin please step up and let's show America and the world that we are together in this and are not going to stand for anyone trying to pull us apart.

Mr. Tosti asked for an update on the Reetz Avenue issue. Mr. Pizzo reported that Reetz Avenue is an undedicated paper street. He added that there are two options regarding dedication -- the Township could move to take dedication or the residents could petition the township indicating their desire that the street be opened. Mr. Tosti asked Mr. Pizzo if he would recommend that the residents petition the Board. Mr. Pizzo responded yes.

Mr. Tosti wished the residents a safe and Happy Thanksgiving.

Mr. Gallagher also wished the residents a Happy Thanksgiving. Mr. Gallagher also commended the Middletown Police Department and the emergency responders who were involved in a recent situation at Hulmeville and Gillam Avenues where gunshots were heard. He commended the police on their patience in resolving this issue.

12. Other public comment. (Only applicable if initial Public Comment period exceeds the 30 minute time limit.)
13. Adjournment.

ACTION: MR. TOSTI MOVED TO ADJOURN THE PUBLIC MEETING OF THE MIDDLETOWN TOWNSHIP BOARD OF SUPERVISORS AT 9:05 P.M. MR. OETTINGER SECONDED. MOTION CARRIED BY A VOTE OF 5-0.